Published on *University of Colorado* (https://www.cu.edu)

Digital Benefits Notices [1]

Go green with convenient, accessible forms and notices.

The University of Colorado is legally required to mail you documents such as the University of Colorado Health and Welfare Plan's Notice of Privacy Practices [2] and a Summary Annual Report for the University of Colorado Health and Welfare Plan and Trust [3], which includes the Medicare Part D Notice.

If you'd like these forms and notices delivered via email and stored in your employee portal, sign up for digital delivery.

Enroll in digital delivery

Step 1: Log into the employee portal [4].
Step 2: Select **My Info and Pay** from the drop-down menu at the top center of the page.
Step 3: Click the **Digital Delivery Options** tile.

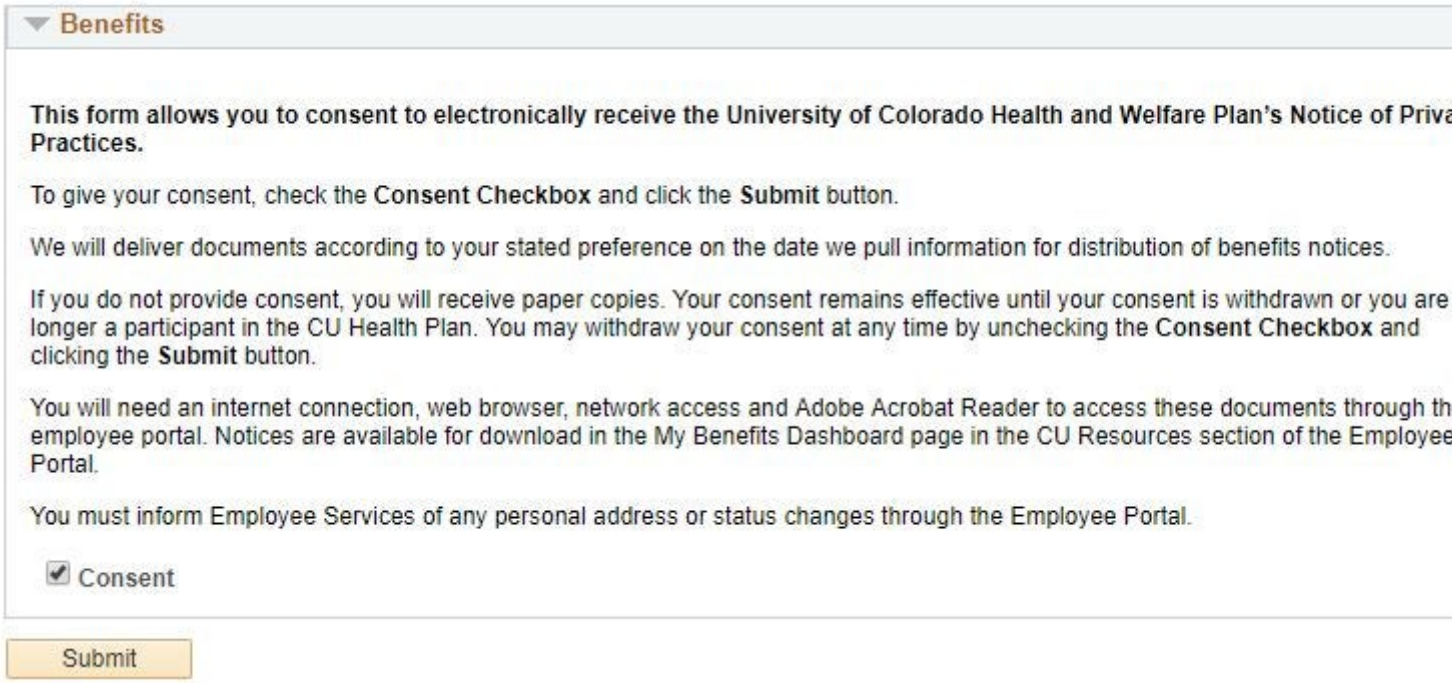


Step 4: Choose from **Benefits Notices Delivery**.



Step 5: Read the consent language for your selection(s), then check the **Consent** radio button and click the **Submit** button. Note: When you successfully submit your Benefits Notices Consent Form, the Submit button will turn gray.

Benefits Notices Consent Form



[5]

Click photo to enlarge.

Opt out of digital delivery

Benefits Notices

1. Return to the Benefits Notices Consent Form.
2. Check the **Consent** radio button and press **Submit**.
3. Your changes have saved when the Submit button turns gray.

Groups audience:
Employee Services

Source URL:https://www.cu.edu/employee-services/benefits-wellness/digital-delivery/digital-benefits-notices

Links
[1] https://www.cu.edu/employee-services/benefits-wellness/digital-delivery/digital-benefits-notices
[2] https://www.cu.edu/doc/privacy-notice-benefits-2015pdf [3] https://www.cu.edu/docs/summary-annual-report-university-colorado-health-and-welfare-trust [4] https://my.cu.edu
[5] https://www.cu.edu/sites/default/files/Benefits%20Notices%20Delivery%20Consent.JPG