Please note: To receive the Tuition Assistance Benefit, you must meet each individual, step-by-step deadline listed below for your campus of registration, and you must follow all policy guidelines.

- Summer 2023
- Spring 2023
- Fall 2022

Campus Steps and Deadlines

Apply to CU Denver/Anschutz before the semester begins

Degree applications

Denver Campus: Complete the degree application. Contact Admissions for application details and deadlines.

Anschutz Medical Campus: Contact your school or college for complete application details and deadlines.

Non-degree applications

Denver Campus: Complete the non-degree application by June 9, 2023

Anschutz Medical Campus: Complete the appropriate non-degree applications for the School of Public Health and by June 1, 2023 or the Graduate School by May 22, 2023.

Employees/Dependents must apply as a student on the campus of the course.

Register for your courses
Dependents Register: On designated registration day

Employees Register:

- CU Denver Maymester - **May 8, 2023**.
- CU Denver Summer - **May 29, 2023**.
- Anschutz - **May 29, 2023**
  - Please do not contact instructors before the first day of class to ask about waitlists or holding spaces in their courses. This may jeopardize your space in the course.
  - Anschutz Campus: Check your program-specific academic calendar for the start date of the specific course(s) you are requesting.
    - At Anschutz, only Nursing, Public Health and Graduate School courses (except PUBH 6606, BIOS 6990, CBHS 6990, EHOH 6990, EPID 6990, HSMP 6990, PMHW 6990, and PUBH 6991) are eligible for the benefit.
    - The student is responsible for submitting the Student Insurance Waiver if they’re covered by other insurance.

- Only courses listed on your Tuition Assistance Benefit application will be covered by the Tuition Assistance Benefit. If you need to add another course(s), please resubmit a new TAB application with the new course(s) and all other courses that you want covered listed in the previous application by the TAB application deadline.

Pay fees and non-waived tuition

**Dependent Deadline**: June 16, 2023

**Employee Deadline**: June 16, 2023

- You must pay any additional fees and/or non-waived tuition by the tuition due date.
- For more information, visit the CU Denver/CU Anschutz Bursar's Office website.

**Colorado resident undergraduates - Apply for the College Opportunity Fund**

**Application Deadline**: June 16, 2023

**Authorization Deadline**: July 29, 2023

- If you or your dependent are an undergraduate student taking undergraduate courses and are a Colorado resident, apply for the College Opportunity Fund (COF).
- Please note: If these funds are available to you or your dependent and you do not use them, you will be responsible for the tuition amount that would been covered by COF.

**Tuition Assistance Steps and Deadlines**
Check your eligibility

You must be:

- In a regular, non-temporary benefits eligible job code [9]
- In a 20 hours per week or more appointment (a 50% or greater appointment)
- Eligible for benefits by the tuition assistance application deadline at the campus you will attend

Note: If your hire date is the first of the month, your eligibility begins that day. If your job began on any other day of the month, your eligibility begins on the first of the following month.

Apply for the Tuition Assistance Benefit

Application opens: May 1, 2023

Application deadline: June 13, 2023

Use the Tuition Assistance Benefit Application for employee and dependent submissions for all campuses. Employees must submit the application on their dependent's behalf.

Access the application:

1. Log into the employee portal [10].
2. Open the CU Resources dropdown menu (at the top left of the page) and select Forms.
3. Click the Benefits tile, then click the Tuition Assistance Application tile.

Note: If your dependent is not listed on your CU health, dental or life insurance, you must submit a Dependent Eligibility Verification Form [11]. When you fill out the Tuition Assistance Benefit Application, attach and submit it with your application.

Watch for a confirmation email within 24 hours after you submit your Tuition Assistance Benefit application

You will receive an email confirmation from tuitionbenefit@cu.edu [12] that we have received your application within 24 hours. Once Employee Services determines your eligibility, you'll receive another email confirmation.

Tuition Assistance steps and approvals

- Employee Services verifies Tuition Assistance employee and dependent eligibility.
- The Registrar’s Office at your campus of registration will verify your course/s eligibility, within 2-3 business days.
- You’ll receive an email confirmation when your benefit is applied to your student account
by the Bursar’s Office.

If any courses are ineligible:

- You will have five business days from the receipt of your email notification to drop these courses.
- If you do not drop these courses, you will be responsible for paying out-of-pocket for these courses.

For any questions regarding course eligibility or to tuition waiver being applied to your bill, you can contact Facstaff.waiver@ucdenver.edu [13].

Resubmit Tuition Assistance Benefit Application for new courses, if necessary

**Summer semester deadline:** June 13, 2023

If the courses you originally requested were full, resubmit the Tuition Assistance Benefit application to Employee Services with a list of new courses.

We cannot accept course corrections after the Tuition Assistance Benefit application deadline.

**Campus Steps and Deadlines**

**Apply to CU Denver/Anschutz before the semester begins**

**Degree applications**

**Denver Campus:** Complete the degree application [2]. Contact Admissions for application details and deadlines.

**Anschutz Medical Campus:** Contact your school or college for complete application details and deadlines.

**Non-degree applications**

**Denver Campus:** Complete the non-degree application [3] by **Jan. 17, 2023**

**Anschutz Medical Campus:** Complete the appropriate non-degree applications for the for School of Public Health [4] and by **Jan. 7, 2023** or the Graduate School [5] by **Jan. 9, 2023**.

Employees/Dependents must apply as a student on the campus of the course.

**Register for your courses**
Dependents Register: On designated registration day

Employees Register: Employees may register up to seven (7) days prior to the start of the semester or the first day of their desired class, whichever is earlier.

- Please do not contact instructors before the first day of class to ask about waitlists or holding spaces in their courses. This may jeopardize your space in the course.
- Anschutz Campus: Check your program-specific academic calendar [6] for the start date of the specific course(s) you are requesting.
  - At Anschutz, only Nursing, Public Health and Graduate School courses (except PUBH 6606, BIOS 6990, CBHS 6990, EHOH 6990, EPID 6990, HSMP 6990, PMHW 6990, and PUBH 6991) are eligible for the benefit.
  - The student is responsible for submitting the Student Insurance Waiver if they're covered by other insurance.
- Only courses listed on your Tuition Assistance Benefit application will be covered by the Tuition Assistance Benefit. If you need to add another course(s), please resubmit a new TAB application with the new course(s) and all other courses that you want covered listed in the previous application by the TAB application deadline.

Pay fees and non-waived tuition

Dependent Deadline: Feb. 3, 2023

Employee Deadline: Feb. 3, 2023

- You must pay any additional fees and/or non-waived tuition by the tuition due date.
- For more information, visit the CU Denver/CU Anschutz Bursar's Office website [7].

Colorado resident undergraduates - Apply for the College Opportunity Fund

Application Deadline: May 1, 2023

Authorization Deadline: May 5, 2023

- If you or your dependent are an undergraduate student taking undergraduate courses and are a Colorado resident, apply for the College Opportunity Fund [8] (COF).
- Please note: If these funds are available to you or your dependent and you do not use them, you will be responsible for the tuition amount that would been covered by COF.

Tuition Assistance Steps and Deadlines
Check your eligibility

You must be:

- In a regular, non-temporary benefits eligible job code [9]
- In a 20 hours per week or more appointment (a 50% or greater appointment)
- Eligible for benefits by the tuition assistance application deadline at the campus you will attend

Note: If your hire date is the first of the month, your eligibility begins that day. If your job began on any other day of the month, your eligibility begins on the first of the following month.

Apply for the Tuition Assistance Benefit

Application opens: Dec. 1, 2022

Application deadline: Feb. 1, 2023 at 5 p.m.

Use the Tuition Assistance Benefit Application for employee and dependent submissions for all campuses. Employees must submit the application on their dependent's behalf.

Access the application:

1. Log into the employee portal [10].
2. Open the CU Resources dropdown menu (at the top left of the page) and select Forms.
3. Click the Benefits tile, then click the Tuition Assistance Application tile.

Note: If your dependent is not listed on your CU health, dental or life insurance, you must submit a Dependent Eligibility Verification Form [11]. When you fill out the Tuition Assistance Benefit Application, attach and submit it with your application.

Watch for a confirmation email within 24 hours after you submit your Tuition Assistance Benefit application

You will receive an email confirmation from tuitionbenefit@cu.edu [12] that we have received your application within 24 hours. Once Employee Services determines your eligibility, you'll receive another email confirmation.

Tuition Assistance steps and approvals

- Employee Services verifies Tuition Assistance employee and dependent eligibility.
- The Registrar’s Office at your campus of registration will verify your course/s eligibility, within 2-3 business days.
- You’ll receive an email confirmation when your benefit is applied to your student account
by the Bursar’s Office.

If any courses are ineligible:

- You will have five business days from the receipt of your email notification to drop these courses.
- If you do not drop these courses, you will be responsible for paying out-of-pocket for these courses.

For any questions regarding course eligibility or to tuition waiver being applied to your bill, you can contact Facstaff.waiver@ucdenver.edu [13].

Resubmit Tuition Assistance Benefit Application for new courses, if necessary

**Fall semester deadline:** Feb. 1, 2023 at 5 p.m.

If the courses you originally requested were full, resubmit the Tuition Assistance Benefit application to Employee Services with a list of new courses.

We cannot accept course corrections after the Tuition Assistance Benefit application deadline.

**Campus Steps and Deadlines**

**Apply to CU Denver/Anschutz before the semester begins**

**Degree applications**

**Denver Campus:** Complete the degree application [2]. Contact Admissions for application details and deadlines.

**Anschutz Medical Campus:** Contact your school or college for complete application details and deadlines.

**Non-degree applications**


**Anschutz Medical Campus:** Complete the appropriate non-degree applications for the graduate school [14] by Aug. 15, for School of Public Health [15] and by Aug. 1.

Employees/Dependents must apply as a student on the campus of the course.

**Register for your courses**
**Dependents Register:** On designated registration day

**Employees Register:** Employees may register up to seven (7) days prior to the start of the semester or the first day of their desired class, whichever is earlier.

- Please do not contact instructors before the first day of class to ask about waitlists or holding spaces in their courses. This may jeopardize your space in the course.
- Anschutz Campus: Check your program-specific academic calendar [6] for the start date of the specific course(s) you are requesting.
  - At Anschutz, only Nursing, Public Health and Graduate School courses (except PUBH 6606, BIOS 6990, CBHS 6990, EHOH 6990, EPID 6990, HSMP 6990, PMHW 6990, and PUBH 6991) are eligible for the benefit.
  - The student is responsible for submitting the Student Insurance Waiver if they're covered by other insurance.
- Only courses listed on your Tuition Assistance Benefit application will be covered by the Tuition Assistance Benefit. If you need to add another course(s), please resubmit a new TAB application with the new course(s) and all other courses that you want covered listed in the previous application by the TAB application deadline.

**Pay fees and non-waived tuition**

**Dependent Deadline:** Sept. 9, 2022

**Employee Deadline:** Sept. 9, 2022

- You must pay any additional fees and/or non-waived tuition by the tuition due date.
- For more information, visit the CU Denver/CU Anschutz Bursar's Office website [7].

**Colorado resident undergraduates - Apply for the College Opportunity Fund**

**Denver**

**Application Deadline:** Dec. 7, 2022

**Authorization Deadline:** Dec. 14, 2022

**Anschutz**

**Application Deadline:** Dec. 7, 2022

**Authorization Deadline:** Dec. 14, 2022

- If you or your dependent are an undergraduate student taking undergraduate courses
and are a Colorado resident, apply for the College Opportunity Fund (COF).

- Please note: If these funds are available to you or your dependent and you do not use them, you will be responsible for the tuition amount that would been covered by COF.

### Tuition Assistance Steps and Deadlines

**Check your eligibility**

You must be:

- In a regular, non-temporary benefits eligible job code
- In a 20 hours per week or more appointment (a 50% or greater appointment)
- Eligible for benefits by the tuition assistance application deadline at the campus you will attend

Note: If your hire date is the first of the month, your eligibility begins that day. If your job began on any other day of the month, your eligibility begins on the first of the following month.

**Apply for the Tuition Assistance Benefit**

**Application opens:** Aug. 1

**Application deadline:** Sept. 7 at 5 p.m.

Use the Tuition Assistance Benefit Application for employee and dependent submissions for all campuses. Employees must submit the application on their dependent's behalf.

**Access the application:**

1. Log into the [employee portal](#).
2. Open the [CU Resources](#) dropdown menu (at the top center of the page) and select [Forms](#).
3. Click the [Benefits](#) tile, then click the [Tuition Assistance Application](#) tile.

**Note:** If your dependent is not listed on your CU health, dental or life insurance, you must submit a [Dependent Eligibility Verification Form](#). When you fill out the Tuition Assistance Benefit Application, attach and submit it with your application.

**Watch for a confirmation email within 24 hours after you submit your Tuition Assistance Benefit application**

You will receive an email confirmation from tuitionbenefit@cu.edu that we have received your application within 24 hours. Once Employee Services determines your eligibility, you'll
receive another email confirmation.

**Tuition Assistance steps and approvals**

- Employee Services verifies Tuition Assistance employee and dependent eligibility.
- The Registrar's Office at your campus of registration will verify your course/s eligibility, within 2-3 business days.
- You'll receive an email confirmation when your benefit is applied to your student account by the Bursar's Office.

If any courses are ineligible:

- You will have five business days from the receipt of your email notification to drop these courses.
- If you do not drop these courses, you will be responsible for paying out-of-pocket for these courses.

For any questions regarding course eligibility or to tuition waiver being applied to your bill, you can contact Facstaff.waiver@ucdenver.edu.

**Resubmit Tuition Assistance Benefit Application for new courses, if necessary**

**Fall semester deadline:** Sept. 7 at 5 p.m.

If the courses you originally requested were full, resubmit the Tuition Assistance Benefit application to Employee Services with a list of new courses.

We cannot accept course corrections after the Tuition Assistance Benefit application deadline.

**Groups audience:**
Employee Services

**Right Sidebar:**
ES: Benefits & Wellness - UCD/AMC TAB Policies, Details and Contact
ES: Benefits - Tuition Benefit DEN Quick Links

**Source URL:** https://www.cu.edu/employee-services/benefits-wellness/current-employee/tuition-assistance/cu-denveranschutz
Links
[3] https://www.ucdenver.edu/admissions/non-degree-admissions