Benefits Enrollment Tool Access Help [1]

Need to access the portal's Benefits Enrollment Tool?

You must request a username and a password (called an "IdentiKey" or a "PassportID", depending on your campus) to access the Benefits Enrollment Tool.

Select your campus for instructions

CU Boulder

Learn about IdentiKey

- Visit CU Boulder's IdentiKey FAQ [2] to learn more.

Claim your account

- Visit the IdentiKey Activate Your Account [3] page. This tutorial will walk you through the process of obtaining login credentials.

Forgot your password? Need to change your password?

- Visit the IdentiKey Password Reset [4] page to reset your password.

Need help?

IT Service Center

- **Call:** 303-735-4357 (5-HELP from a campus phone)
- **Email:** oithelp@colorado.edu [5]
- **Website:** Visit the IT Service Center website [6].
- **Hours:** 7:30 a.m. to 7 p.m. Monday - Friday; closed weekends and campus holidays

CU Colorado Springs

Claim your account

- Go to the Claim Your Account [7] page, fill out all the fields and press **Submit**.

Forgot your password? Need to change your password?

- [Click here to reset your password](#) [8].

Need help?

IT Help Desk

- **Call:** 719-255-4357
- **Email:** helpdesk@uccs.edu [9]
- **Website:** [Visit the IT help page](#) [10]
- **Hours:** 7:30 a.m. to 6 p.m. Monday - Friday; closed weekends and campus holidays

CU Denver and Anschutz Medical Campus

Claim your account

- Go to [My Account](#) [11], and follow the steps to claim your account.

Forgot your password? Need to change your password?

- Go to [Identity Self Service.](#) [12]
- Enter your username and password.
- Click "Sign In" and follow the instructions to reset your information.

Need help?

OIT Help Desk

- **Call:** 303-724-4357 (4-HELP from a campus phone)
- **Email:** oit-servicedesk@ucdenver.edu [13]
- **Website:** [Visit the OIT help desk](#) [14]
- **Hours:** 7:30 a.m. to 6 p.m. Monday - Thursday; 7:30 a.m. to 5 p.m. Friday

CU System

Contact the UIS Service Desk to claim your account.

Forgot your password? Need to change your password?

- [Follow these instructions to reset your password](#) [15]

Need help?

UIS Service Desk

- **Call:** 303-860-4357
- **Email:** help@cu.edu [16]
- **Website:** Visit the UIS Service Desk page [17].
- **Hours:** 7:30 a.m. to 5:30 p.m. Monday - Friday, excluding official university holidays

Groups audience:
Employee Services

Source URL:https://www.cu.edu/employee-services/benefits-enrollment-tool-access-help

Links
[1] https://www.cu.edu/employee-services/benefits-enrollment-tool-access-help
[2] https://oit.colorado.edu/services/identity-access-management/identikey/faq
[3] https://oit.colorado.edu/tutorial/identikey-primary-account-activation
[4] https://oit.colorado.edu/tutorial/identikey-manager-forgot-my-identikey-password
[5] mailto:oithelp@colorado.edu [6] https://oit.colorado.edu/support/it-service-center
[7] https://accounts.uccs.edu/cgi-accounts/claim_account_wiw.pl?mode=claimaccount
[8] https://accounts.uccs.edu/cgi-accounts/claim_account_wiw.pl [9] mailto:helpdesk@uccs.edu
[10] https://oit.uccs.edu/get-help [11] https://myaccount.ucdenver.edu/ [12]
https://passport.ucdenver.edu/oim [13] mailto:oit-servicedesk@ucdenver.edu
[14] https://www1.ucdenver.edu/offices/office-of-information-technology/ [15] https://www.cu.edu/blog/tech-tips/how-reset-your-cu-account-password [16] mailto:help@cu.edu [17] https://www.cu.edu/service-desk