Benefits Enrollment Tool Access Help [1]

Need to access the portal's Benefits Enrollment Tool?

You must request a username and a password (called an “IdentiKey” or a “PassportID”, depending on your campus) to access the Benefits Enrollment Tool.

Select your campus for instructions

CU Boulder

Learn about IdentiKey

- Visit CU Boulder's IdentiKey FAQ [2] to learn more.

Claim your account

- Visit the IdentiKey Activate Your Account [3] page. This tutorial will walk you through the process of obtaining login credentials.

Forgot your password? Need to change your password?

- Visit the IdentiKey Password Reset [4] page to reset your password.

Need help?

IT Service Center

- Call: 303-735-4357 (5-HELP from a campus phone)
- Email: help@colorado.edu [5]
- Website: Visit the IT Service Center website [6].
- Hours: 7:30 a.m. to 6 p.m. Monday - Friday; closed weekends and campus holidays

CU Colorado Springs

Claim your account

- Go to the Claim Your Account [7] page, fill out all the fields and press submit.

Forgot your password? Need to change your password?
• Click here to reset your password [8].

Need help?

IT Help Desk

• **Call:** 719-255-3536
• **Email:** helpdesk@uccs.edu [9]
• **Website:** Visit the IT help page [10]
• **Hours:** 8 a.m. to 6 p.m. Monday - Friday; closed weekends and campus holidays

CU Denver and CU Anschutz

Claim your account

• Go to My Account [11], and follow the steps to claim your account.

Forgot your password? Need to change your password?

• Go to Identity Self Service. [12]
• Enter your username and password.
• Click “Sign In” and follow the instructions to reset your information.

Need help?

OIT Help Desk

• **Call:** 303-724-4357 (4-HELP from a campus phone)
• **Email:** UCD-OIT-HelpDesk@ucdenver.edu [13]
• **Website:** Visit the OIT help desk [14]
• **Hours:** 7:30 a.m. to 5 p.m. Monday - Friday

CU System

Contact the UIS Service Desk for assistance in claiming your username and resetting your password:

• **Call:** 303-860-4357
• **Email:** help@cu.edu [15]
• **Website:** Visit the UIS Service Desk page [16].
• **Hours:** 7:30 a.m. to 5:30 p.m. Monday - Friday, excluding official university holidays

Groups audience:
Employee Services

Source URL: https://www.cu.edu/employee-services/benefits-enrollment-tool-access-help

Links