Benefits Enrollment Tool Access Help [1]

Need to access the portal's Benefits Enrollment Tool?

You must request a username and a password (called an “IdentiKey” or a “PassportID”, depending on your campus) to access the Benefits Enrollment Tool.

Select your campus for instructions

CU Boulder

Learn about IdentiKey

- Visit CU Boulder's IdentiKey FAQ [2] to learn more.

Claim your account

- Visit the IdentiKey Activate Your Account [3] page. This tutorial will walk you through the process of obtaining login credentials.

Forgot your password? Need to change your password?

- Visit the IdentiKey Password Reset [4] page to reset your password.

Need help?

IT Service Center

- Call: 303-735-4357 (5-HELP from a campus phone)
- Email: help@colorado.edu [5]
- Website: Visit the IT Service Center website [6].
- Hours: 7:30 a.m. to 6 p.m. Monday - Friday; closed weekends and campus holidays

CU Colorado Springs

Claim your account

- Go to the Claim Your Account [7] page, fill out all the fields and press submit.

Forgot your password? Need to change your password?
- Click here to reset your password.

Need help?

IT Help Desk

- **Call:** 719-255-3536
- **Email:** helpdesk@uccs.edu
- **Website:** Visit the IT help page
- **Hours:** 8 a.m. to 6 p.m. Monday - Friday; closed weekends and campus holidays

CU Denver and CU Anschutz

Claim your account

- Go to My Account, and follow the steps to claim your account.

Forgot your password? Need to change your password?

- Go to Identity Self Service.
- Enter your username and password.
- Click “Sign In” and follow the instructions to reset your information.

Need help?

OIT Help Desk

- **Call:** 303-724-4357 (4-HELP from a campus phone)
- **Email:** UCD-OIT-HelpDesk@ucdenver.edu
- **Website:** Visit the OIT help desk
- **Hours:** 7:30 a.m. to 5 p.m. Monday - Friday

CU System

Contact the UIS Service Desk for assistance in claiming your username and resetting your password:

- **Call:** 303-860-4357
- **Email:** help@cu.edu
- **Website:** Visit the UIS Service Desk page
- **Hours:** 7:30 a.m. to 5:30 p.m. Monday - Friday, excluding official university holidays

Groups audience: Employee Services

Source URL: https://www.cu.edu/employee-services/benefits-enrollment-tool-access-help

Links