

Upload your data lists ^[1]

Do you manage a spreadsheet for your electronic communications? Do you want to utilize the CU eComm system? If you answered 'yes' to both questions, [email your spreadsheet](#) ^[2]. Make sure you have as much information in your file as possible such as first and last names, ID numbers, graduation year and contact information. You should also provide information about the common factor linking the members of the list (ie; 'Gold Level Members').

Find [more information on integrating external lists](#) ^[3].

Questions? Contact your [eComm specialist](#) ^[4].

Source URL:<https://www.cu.edu/ecommerce/upload-your-data-lists#comment-0>

Links

[1] <https://www.cu.edu/ecommerce/upload-your-data-lists> [2] <mailto:mecs@cu.edu>

[3] <https://www.cu.edu/ecommerce/new-users/request-access/data-lists/integrating-external-lists-into-harris>

[4] <https://www.cu.edu/ecommerce/groups/users/ecommerce-program-managers>