Access & Training [1]

Attending training is key to your success. But before you learn how to use the tools, there are a few steps to complete to get access.

Meet with your eComm specialist for Discovery [2]. Review your communication and event goals and learn how eComm can best support your efforts.

Interested in an eComm license? Request access [3] and your eComm specialist will arrange a discovery session.
Meet with your eComm specialist for Discovery. Review your communication and event goals and learn how eComm can best support your efforts. Complete our questionnaire with...

---

**Discovery**

Meet with your eComm specialist to review your communication and event goals and learn how we can best support your efforts. Register for one of two learning paths to prepare for the required quiz (step 5) while we prepare your license.

Visit: [cu.edu/ecomm/discovery](cu.edu/ecomm/discovery)

**Pre-Access Requirements**

Complete eComm's pre-access requirements and provide a screenshot. We can't secure your license until these course have been completed.

Visit: [cu.edu/ecomm/pre-access-requirements](cu.edu/ecomm/pre-access-requirements)

**Login Details**

You will receive login instructions with your credentials around the 6th of the month.

Visit: [cu.edu/ecomm/login-details](cu.edu/ecomm/login-details)

**New User Training**

Complete training on-demand by familiarize yourself with pre-recorded videos. You'll learn step-by-step how to create your first Marketing email or Event registration.

Visit: [cu.edu/ecomm/new-user-training](cu.edu/ecomm/new-user-training)
your team beforehand.

**Discovery** [2]

**Groups audience:**
eComm

**Source URL:** https://www.cu.edu/ecomm/training

**Links**
[1] https://www.cu.edu/ecomm/training
[2] https://www.cu.edu/ecomm/access-training/discovery
[3] https://www.cu.edu/ecomm/request-access
[4] https://www.cu.edu/ecomm/strategy/leadership