

Travel ^[1]

The purpose of the Travel course is to explain the requirements of the Travel procedural statement and to provide concrete, campus-specific examples.

Program Level: Basic

Prerequisites: None

Advanced Preparation: N/A

Instructional Method: Group-Live

Instructors: [Normandy Roden](#) ^[2]

Recommended CPE Credit: 1.0 Hours

Field of Study: Finance

Course Objectives:

At the end of the course, participants will be able to:

- Identify requirements for authorizing University travel;
- Determine the travel expenses that can be covered by the University; and,
- Complete the travel reconciliation and reimbursement process.

Program Policies ^[3]

NASBA Statement

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Source URL: <https://www.cu.edu/controller/travel>

Links

- [1] <https://www.cu.edu/controller/travel>
- [2] <https://www.cu.edu/controller/normandy-roden-cpe-instructor>
- [3] <https://www.cu.edu/controller/cpe-cpas-policies>
- [4] <http://www.learningmarket.org>