System Administration Offices [1]

Office of the Board of Regents [2]

The Office of the Board of Regents provides support to the Regents, which consists of nine members serving staggered six-year terms, one elected from each of Colorado's seven congressional districts and two from the state at-large. The board is charged constitutionally with the general supervision of the university and the exclusive control and direction of all funds of and appropriations to the university, unless otherwise provided by law.

In addition to the Office of the Board of Regents, the University of Colorado's System Administration consists of 19 units that serve the entire CU system. These units, which provide critical support services to CU's campuses in Aurora, Boulder, Colorado Springs and Denver, as well as the Office of the President in Denver, include:

Office of the President [3]

The president is the principal executive officer of the university, a member of the faculty and carries out the policies and programs established by the Board of Regents. The president is responsible for the administration of the university and for compliance of university matters with applicable Regents laws and policies, and state and federal constitutions, laws, and regulations. The president is the chief lobbyist and fundraiser for the university.

Academic Affairs [4]

The Office of Academic Affairs performs universitywide leadership and coordination of CU's academic and research programs. In collaboration with campus executives, the office coordinates the development and review of academic programs for board and state agency approval and serves as liaison to faculty governance groups.

Advancement [5]

The CU Office of Advancement manages and coordinates administrative functions to support the campus-based fundraising field staff. These functions include communications, database management, estate gift planning, gift processing, marketing, research and other services. These centralized services place the institution in an optimal position to attract substantial
support from the philanthropic sector.

**Budget and Finance [7]**

The Office for the Vice President for Budget and Finance and the Chief Financial Officer has the primary responsibility of planning and coordinating the universitywide budget and capital construction process. In addition to working closely with the campus budget offices, the office works with communication offices, faculty budget committees, the CCHE, and the state legislature, in particular the Joint Budget Committee and the Capital Development Committee. The office also produces and maintains the CU Compensation Database.

**Coleman Institute for Cognitive Disabilities [8]**

The Coleman Institute’s mission is to catalyze and integrate advances in science, engineering and technology to promote the quality of life and independent living of people with cognitive disabilities.

**CU Heath Plan (Trust) [10]**

The Regents of the University of Colorado sponsor the University of Colorado Health and Welfare Plan (CU Health Plan) funded through the University of Colorado Health and Welfare Trust (Trust). The Trust is a voluntary employees’ beneficiary association as defined under section 501(c)(9) of the Internal Revenue Code. The Trust was established and adopted in 2010 by and among the Regents of the University of Colorado (CU), the University of Colorado Hospital Authority (UCHA) and University of Colorado Medicine (CU Medicine) to provide a funding mechanism for the health and welfare benefits of CU, UCHA and CU Medicine employees and their eligible dependents. Currently, the CU Health Plan covers about 32,000 employees and their dependents, about 70,000 individuals.

**Employee Services [12]**

Employee Services provides the University of Colorado community with services from recruitment to retirement. The department provides functional and technical expertise in the areas of benefits, financial education, human resources, internal tax, learning and development, payroll, retirement and technologies. Employee Services strives to create a workforce that is stronger, healthier and more secure.

**Government Relations [13]**

The Office of State and Federal Government Relations is charged with developing and implementing a public affairs strategy to address the legislative goals of the university.

**Information Security [14]**

The University Information Security program protects the confidentiality, integrity and
availability of information. The Office of Information Security (OIS) and the campus information security officers, working with the Security Advisory Committee, oversee the University of Colorado’s efforts to protect its computing and information assets and to comply with information-related privacy and security laws and regulations. The key functions of OIS are Information Security Program Development and Maintenance, Information Risk Management, Systemwide Incident Management, Security Awareness and Training.

**Institutional Research**

Institutional Research provides responses to a variety of information and data requests from internal and external sources (e.g., the Board of Regents, system administration, the four campuses, peer institutions, and state and federal regulatory agencies).

**Internal Audit**

Internal Audit reports directly to the Board of Regents, and contributes to the university’s objectives by helping the CU community understand and apply sound business practices, through independent examination and evaluation of current processes and internal controls, and providing counsel and education to those responsible for them.

**Policy and Efficiency (OPE)**

The Office of Policy and Efficiency develops, oversees and maintains the university’s systemwide policymaking process by partnering with system and campus policy managers to create, revise, and distribute university-wide policies; and acts as the official repository and point-of-contact regarding university-wide policies. OPE also supports efforts and initiatives to increase efficiency and effectiveness at the university.

**Procurement Service Center (PSC)**

The University of Colorado’s (CU) Procurement Service Center (PSC) is a nationally recognized procurement office dedicated to using technology to enhance the university’s programs and create efficiencies within policies. PSC supports the entire CU community, which includes four campuses plus system administration. CU is a public research university serving Colorado, the nation and the world through leadership in high-quality and professional training, public service, advancing research and knowledge and leading-edge health care.

**Technology Transfer**

The Technology Transfer Office pursues, protects, packages and licenses the intellectual property generated from CU’s research enterprise and serves faculty, staff and students seeking to create such intellectual property.

**Treasurer**
The Treasurer's Office has a dual report to the Board of Regents and the Vice President for Budget and Finance and is responsible for overall cash management, debt management and property management. It provides support and assistance to the campuses on financing strategies, real estate issues, banking relationships, and other investment-related issues.

**University Controller**

The Office of University Controller (OUC) manages the university’s system of record—the Financial System—and its interfaces with purchasing, accounts payable, travel expense, human capital management, financial reporting and other subsystems. The office works closely with the campus controllers, the state controller and the state auditor’s office to ensure that fiscal practices comply with external/internal rules and regulations and generally accepted accounting principles; prepares the university’s tax filings; manages payroll/benefit accounting functions; and oversees the certification of effort reporting on sponsored research. The office communicates fiscal policies and procedures to the university community through blogs, website and training programs, and provides one-on-one assistance through the Finance and Procurement Help Desk. The OUC also administers a continuing professional education program and the CU Innovation and Efficiency Awards employee recognition program.

**University Counsel**

University Counsel has a dual report to the Board of Regents and the President of the University and includes several legal functions that provide an array of services to the University of Colorado system. The Office of the University Counsel provides legal advice to the Board of Regents, the president, system administration and the campuses.

**University Information Systems (UIS)**

University Information Systems provides technical services and enterprise applications to the University of Colorado campuses and the Office of the President. UIS is committed to excellence in customer service and technical expertise. Through the development of enterprise applications, UIS supports the University as a whole with systems used by students, faculty, human resources employees, finance employees, and others.

**University Relations**

The Office of University Relations is responsible for all official public communication regarding the Office of the President, which includes responding to requests from the news media for information, interviews and official statements. The office also directs the president’s community tours and outreach, manages the president’s regional business and community councils, the CU Advocates program and oversees the university’s special events and outreach with targeted communities. University Relations also produces the weekly CU Connections, news and information for CU Faculty and Staff, and oversees the system-wide branding initiative and the implementation of an online alumni communications tool, among
The Office of University Risk Management is responsible for affirmative control and minimization of risk, promoting a strong proactive loss prevention program, and using aggressive leading edge concepts to insure the safety of students, employees and others as well as protecting the assets and income of each system campus.