

Coffee Card Contest: Business Expense Substantiation & Tax Implications ^[1]

March 17, 2023

Thanks to all of you who reviewed the new Finance Procedural Statement Business Expense Substantiation & Tax Implications ... used the Feedback form to send us your thoughtful questions and comments ... and took the quiz to reinforce what you'd learned. You've shown such diligence in ensuring that you and your departments are ready for the revised procedures, and it's one of the reasons that it's such a pleasure to work with all of you. We appreciate you!

And - for those of you who told us how you did in the quiz - we've completed all of our weekly coffee card drawings. The winners will receive their coffee cards by email on Monday, March 20. We'll also email the winners separately on Monday, to ensure your ecards haven't gone astray. (For those of you familiar with CU's gift card procedures, we have not used University funds in the purchase of these cards, so they will not be reported as additional income to you.)

Again - thanks for your conscientious attention to changing policies and procedures, and if you have questions, please continue to use the Feedback form at the bottom of the [Finance Procedural Statement Business Expense Substantiation & Tax Implications](#) ^[2] page.

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