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Looking up your Grant Accountant [1]

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Our Financial Services & Solutions (FSS) Help team is often asked how to identify the grant accountant assigned to a Fund 30/31/33 sponsored project/SpeedType. There are several ways to look this up:

Finance System

Log in to your campus portal and on the CU Resources page, click the PeopleSoft Finance tile.

- In the Menu Search bar, enter “Manage Project Team” and select it from the results.
- Update the Business Unit field to the related campus.
- Enter the Project ID.
- Click Search.
- In the Project Role column, locate the line for “GACT.” This is the grant accountant. (If there are multiple GACT lines, look at the Date columns to determine which has the latest end date.)

m-Fin Reports in CU-Data

Log in to your campus portal and on the CU Resources page, click the CU-Data tile. The grant accountant is identified on the header of several m-Fin reports in CU-Data as the *Project Accountant*. Some of the frequently used m-Fin reports that show Project Accountant information include:

- m-Fin Award - Search by project ID, award code
- m-Fin Trial Balance Summary - Search by project ID, award code, SpeedType
- m-Fin Financial Detail - Search by project ID, award code, SpeedType, org
- m-Fin Operating Summary - Search by project ID, SpeedType, org

Questions? Contact FSS@cu.edu [2].

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