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CU-Data Scheduled Reports: Reminder [1]

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If you changed your network password in the last month or so, you may need to log into CU-Data and renew your credentials for your schedules to work.

This guide will walk you through the steps: Troubleshooting Scheduled Reports [2].

- If, after renewing your credentials, the issue persists for your current month-end close reports, please let us know [3], and we'll help troubleshoot further.
- In the meantime, you can run the reports with all your saved prompts: In CU-Data, click the My Content folder. Next, click on one of the report names to open the report's prompt page, then click the Finish button.

Questions, contact the OUC's new Financial Services & Solutions team at FSS@cu.edu [3].

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[1] https://www.cu.edu/controller/news/office-university-controller-news/april-29-2022-edition/cu-data-scheduled-reports [2] https://www.cu.edu/controller/m-fin-how-troubleshooting-scheduled-reports
[3] mailto:FSS@cu.edu