Published on *University of Colorado* (https://www.cu.edu)

m-Fin How-to: Drilling Down in CU-Data [1]

Do you run m-Fin Reports and want to know more about what's behind the numbers? Whenever text is underlined and in blue, you can click on it to run the m-Fin report that shows the next level of detail.

Watch the video

Read the procedures

1. Want to know more about what's behind the numbers in your m-Fin Report? First, run your report.
2. Notice all the items in blue? Click on any blue item.
3. The report opens in new tab.
4. If you like, you can drill down even further.
5. These drill down reports function just like your original report -- you can run them to different formats using the **Select a format** icon, **prompt for new values**, or print fully formatted versions.
6. To go back to your original report, click the original report tab in your browser. **Note**: Don't use the browser's back button for this!

Have a question or feedback?

For questions or feedback contact

Source URL:https://www.cu.edu/controller/m-fin-how-drilling-down-cu-data

Links
[1] https://www.cu.edu/controller/m-fin-how-drilling-down-cu-data
[2] mailto:fss@cu.edu?subject=Question%20or%20Feedback%20&body=What%20page%20this%20is%20from:%20' + window.location.href +