

Kris Truesdale ^[1]

Executive Assistant to AVP/University Controller

Kris provides executive level support and/or events coordination to: handle and maintain calendar, schedules meetings, conference calls, confidentiality of budget, legal and salary related documents; prepare correspondence for the Associate Vice President/University Controller. He also provides administrative and logistic support for various committees and maintains working relationship with University personnel and various external constituencies as well as offering day-to-day clerical support to the directors and staff.

Questions Kris Can Answer

- Robert Kuehler availability (University Controller)
- Day to day operations of the Office of University Controller
- Department liaison contact person
- Check availability on conference rooms

Facts

- Started working for University of Colorado 10/21/2008 as Administrative Assistant II
- Native of Colorado
- Metropolitan State College
- A huge CU Football fan, bring back the glory days GO BUFFS!!!



Contact

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Links

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