

## **Gift Card Audit Log & Reconciliation Template** <sup>[1]</sup>

[Download: Gift Card Audit Log & Reconciliation Template Form](#) <sup>[2]</sup>

**Effective Date:** 06/07/2021

The OUC has reengineered the finance forms pages to improve user experience by enhancing page design and content. [Learn more here](#) <sup>[3]</sup>.

### **Frequently Asked Questions**

**Q: Do the recipients of the gift cards need to sign this form?**

A: Yes.

**Q: Are there related resources on how/when to use this form?**

A: Yes! See the Finance Procedural Statement [Gift Cards](#) <sup>[4]</sup> for additional details.

**Have a question or feedback?**

### **Questions & Feedback** <sup>[5]</sup>

**Feedback or Question** \*

**Your Name**

**Your Email Address**

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent

automated spam submissions.

Submit

Controller

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**Source URL:** <https://www.cu.edu/controller/gift-card-audit-log-reconciliation-template>

**Links**

[1] <https://www.cu.edu/controller/gift-card-audit-log-reconciliation-template> [2] <https://www.cu.edu/doc/gift-card-audit-log-and-reconciliation-template-020215.xlsx?download=true>  
[3] <https://www.cu.edu/controller/news/office-university-controller-news/april-5-2024-edition/coming-soon-new-ouc-forms> [4] <https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-gift-cards> [5] <https://www.cu.edu/controller/forms/questions-feedback-0>