

Getting Access to CU-Data ^[1]

Who is authorized to access m-Fin Reports in CU-Data?

Although all University employees whose names and email addresses appear in CU's active directory can access and log in to CU-Data, only employees with a Finance Fiscal role on a SpeedType, or employees with access to the PeopleSoft Finance System, will be able to access the Finance folder, which houses the m-Fin Reports.

Fiscal Roles

Finance Fiscal Roles include Fiscal Officers, Fiscal Principals, Fiscal Managers, and Fiscal Staff, as follows:

- Fiscal Officers: President, Chancellors, Vice Presidents, Secretary, Treasurer, Associate/Assistant Vice Presidents, Vice Chancellors, Associate Vice Chancellors, & Deans.
- Fiscal Principals: Chairs & Directors (or equivalent), & Principal Investigators.
- Fiscal Managers: Departmental Administrators (or equivalent).
- Fiscal Staff: Employees (Managerial and Non-managerial).

To be added to a SpeedType complete the [Chartfield Request Form](#) ^[2]

PeopleSoft Finance System Access

To gain inquiry access to the PeopleSoft Finance System, you will need to take the CU: Financials-Inquiry and the CU: Fiscal Code of Ethics online Skillport courses. To gain additional access, such as creating and approving journal entries, you will also need to take the CU: Financials – General Ledger online Skillport course, and the Financial – General Ledger classroom training. You will also need to complete and submit the [Financial System Access Request](#) ^[3] form.

Have a question or feedback?

Questions & Feedback ^[4]

Feedback or Question *

Your Email Address

Source URL: <https://www.cu.edu/controller/getting-access-cu-data>

Links

- [1] <https://www.cu.edu/controller/getting-access-cu-data>
- [2] <https://www.cu.edu/controller/forms-0>
- [3] <https://www.cu.edu/uis/finance-system-fin-and-cu-marketplace-access>
- [4] <https://www.cu.edu/controller/forms/questions-feedback-0>