

## **Getting Access to CU-Data** <sup>[1]</sup>

### **Who is authorized to access m-Fin Reports in CU-Data?**

Although all University employees whose names and email addresses appear in CU's active directory can access and log in to CU-Data, only employees with a Finance Fiscal role on a SpeedType, or employees with access to the PeopleSoft Finance System, will be able to access the Finance folder, which houses the m-Fin Reports.

### **Fiscal Roles**

Finance Fiscal Roles include Fiscal Officers, Fiscal Principals, Fiscal Managers, and Fiscal Staff, as follows:

- Fiscal Officers: President, Chancellors, Vice Presidents, Secretary, Treasurer, Associate/Assistant Vice Presidents, Vice Chancellors, Associate Vice Chancellors, & Deans.
- Fiscal Principals: Chairs & Directors (or equivalent), & Principal Investigators.
- Fiscal Managers: Departmental Administrators (or equivalent).
- Fiscal Staff: Employees (Managerial and Non-managerial).

To be added to a SpeedType complete the [Chartfield Request Form](#) <sup>[2]</sup>

### **PeopleSoft Finance System Access**

To gain inquiry access to the PeopleSoft Finance System, you will need to take the CU: Financials-Inquiry and the CU: Fiscal Code of Ethics online Skillport Percipio courses. To gain additional access, such as creating and approving journal entries, you will also need to take the CU: Financials – General Ledger online Skillport Percipio course, and the Financial – General Ledger classroom training. For more information on requesting access, visit the [Access and Training Requirements](#) <sup>[3]</sup> web page.

### **Have a question or feedback?**

## **Questions & Feedback** <sup>[4]</sup>

**Feedback or Question \***

**Your Name**

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**Your Email Address**

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

Submit

Controller

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**Source URL:**<https://www.cu.edu/controller/getting-access-cu-data>

**Links**

[1] <https://www.cu.edu/controller/getting-access-cu-data> [2] <https://www.cu.edu/controller/forms-0>

[3] <https://www.cu.edu/controller/training/access-training-requirements>

[4] <https://www.cu.edu/controller/forms/questions-feedback-0>