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IN - Interdepartmental Invoice [1]

To purchase goods or services from another CU organizational unit, or to record other financial transactions in the general ledger.

Download: IN - Interdepartmental Invoice Form [2]

Effective Date: 03/15/2018

Frequently Asked Questions

Q: Do I need to fill out this form in addition to creating the journal in the Finance System?
A: No. If you have the ability to create the journal entry directly in FIN, you do not need to complete this form.

Q: Are there related resources on how/when to use this form?
A: Yes! See the IN form instructions at www.cu.edu/controller/interdepartmental-invoices-instructions [3].

Source URL:https://www.cu.edu/controller/forms/interdepartmental-invoice

Links
[1] https://www.cu.edu/controller/forms/interdepartmental-invoice [2] https://www.cu.edu/doc/form-in031518xlsx?download=true [3] https://www.cu.edu/controller/interdepartmental-invoices-instructions