

ChartField Request – SpeedType, Program, Subclass ^[1]

Used to request additions or changes (modification, inactivation, or reactivation) to SpeedTypes that do not use Fund 34. This includes additions or changes to Programs or Subclasses.

For actions on Fund 34 SpeedTypes, see the [Gift Fund SpeedType](#) ^[2] webpage and form.

- This ChartField Request is an OnBase form. We recommend that you **connect to campus network/log in to VPN** prior to launching the form link below.
- For **instructions** on how to complete and submit this form, [click here](#) ^[3].

[Open: ChartField Request – SpeedType, Program, Subclass Form](#) ^[4]

Effective Date: 06/13/2025

The OUC has reengineered the finance forms pages to improve user experience by enhancing page design and content. [Learn more here](#) ^[5].

Frequently Asked Questions

Q: What if I only have changes to a SpeedType's fiscal staff?

A: Do not use this form. Instead, use the [ChartField Request - SpeedType Fiscal Staff](#) ^[6] form -- or email your change request per instructions on that form.

Q: Are there related resources on SpeedType or Program or SubClass ChartField values?

A: Yes! See the [Finance System Values](#) ^[7] webpage for additional details.

Have a question or feedback?

Questions & Feedback ^[8]

Feedback or Question *

Your Name

Your Email Address

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

Submit

Controller

Source URL:<https://www.cu.edu/controller/forms/chartfield-request-%E2%80%93-speedtype-program-subclass>

Links

[1] <https://www.cu.edu/controller/forms/chartfield-request-%E2%80%93-speedtype-program-subclass>

[2] <https://www.cu.edu/controller/forms/gift-fund-speedtype> [3]

<https://www.cu.edu/system/files/pages/343925-chartfield-request-%E2%80%93-speedtype-program-subclass/docs/onbase-instructions-chartfield-request-st-program-sc-062325-1.pdf>

[4]

<https://ping.prod.cu.edu/idp/startSSO.ping?PartnerSpId=SP:EnterprisePortal&TargetResource=https%3A%2F%2Fwww.cu.edu/controller/forms/chartfield-request-%E2%80%93-speedtype-program-subclass>

[5] <https://www.cu.edu/controller/news/office-university-controller-news/april-5-2024-edition/coming-soon-new-ouc-forms> [6] <https://www.cu.edu/controller/forms/chartfield-request-%E2%80%93-speedtype-fiscal-staff> [7] <https://www.cu.edu/controller/accounting-finance/chartfields-attributes/finance-system-values>

[8] <https://www.cu.edu/controller/forms/questions-feedback-0>