

Elevate: FIN Overview Learning Resources - Workflow ^[1]

Notifications

PeopleSoft FIN 9.2 allows the system to send email notifications via a defined workflow criteria, such as for journal entry approvals.

Worklists

Worklists are prioritized lists of work items that are awaiting action by you.

- [How-To Video](#) ^[2]
- [Quick Reference Guide](#) ^[3]

Viewing Attachments from a Worklist

As an approver, you can view attachments from a transaction on your Worklist.

- [How-To Video](#) ^[4]
- [Step by Step Guide](#) ^[5]

Groups audience:

Controller

Right Sidebar:

OUC - Elevate: FIN - Overview Learning Resources

Source URL: <https://www.cu.edu/controller/elevate-fin-overview-learning-resources-workflow>

Links

[1] <https://www.cu.edu/controller/elevate-fin-overview-learning-resources-workflow>

[2] <https://www.cu.edu/controller/elevate-fin-92-how-worklists> [3] <https://www.cu.edu/node/73904>

[4] <https://www.cu.edu/controller/elevate-fin-92-how-viewing-attachments-worklist>

[5] <https://www.cu.edu/node/73905>