

Generative AI: Prompt Like a Pro ^[1]

Ever tried asking AI a question and thought, “That’s ... not quite what I meant” - ? You’re not alone! This session will explore what makes a good prompt and how to refine your requests to get more accurate, creative, and useful responses from GenAI tools.

Program Level: Basic

Prerequisites: None

Advanced Preparation: N/A

Instructional Method: Group-Internet Based

Instructor: [Cindy Kraft](#) ^[2]; [Heidi Misch](#) ^[3]

Recommended CPE Credit: 1.0 Hours

Field of Study: Information Technology

Course Objectives:

At the end of the course, participants will be able to:

- Explain what a “prompt” really is – and why it matters
- Learn how to save time and frustration when prompting with Gen AI
- Pick up practical techniques to make your prompts sharper
- Discover a few hacks your colleagues already use

Course Developer: [Cindy Kraft](#) ^[2], [Heidi Misch](#) ^[3]

Course Reviewer: [Normandy Roden](#) ^[4] - December 2025

Program Policies ^[5]

NASBA Statement

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Links

[1] <https://www.cu.edu/controller/cpe-cpas/course-catalog/generative-ai-prompt-pro>

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