

## **Excel: Charts & Graphs** <sup>[1]</sup>

The purpose of the Excel: Charts & Graphs course is to provide participants with tips on how to present data in visually impactful ways. *Participants must bring a laptop or other device to the class so they can actively engage in the exercises.*

**Program Level:** Basic

**Prerequisites:** None

**Advanced Preparation:** N/A

**Instructional Method:** Group-Live

**Instructor:** [Greg Brown](#) <sup>[2]</sup>

**Recommended CPE Credit:** 2.0 Hours

**Field of Study:** Computer Software and Applications

### **Course Objectives:**

At the end of the course, participants will be able to:

- Identify the best presentation style for different types of data; and,
- Represent data visually using a variety of chart and graph formats.

### **Program Policies** <sup>[3]</sup>

#### **NASBA Statement:**

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#### **Links**

<sup>[1]</sup> <https://www.cu.edu/controller/cpe-cpas/course-catalog/excel-charts-graphs>

<sup>[2]</sup> <https://www.cu.edu/controller/greg-brown-cpe-instructor>

[3] <https://www.cu.edu/controller/cpe-cpas-policies> [4] <http://www.learningmarket.org>