

Year-End Calendar: OnBase Instructions ^[1]

Beginning Fiscal Year 2023, the year-end calendar in Microsoft Excel has been replicated in the OnBase platform. If you are a FYE Calendar Team Member, you have been granted access to the OnBase version of the calendar.

Watch the video or download the attachment for information on how to access OnBase, how to navigate the new version of the year-end calendar, and how to mark calendar tasks completed.

Attachments:

[OUC FYE Solution - User Documentation](#) ^[2]

Groups audience:

Controller

Source URL: <https://www.cu.edu/controller/accounting-finance/calendars/year-end-calendar-onbase-instructions>

Links

[1] <https://www.cu.edu/controller/accounting-finance/calendars/year-end-calendar-onbase-instructions>

[2] <https://www.cu.edu/doc/s-ouc-fye-solution-documentation-userpdf>