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# Organization and Administration of the University

## I. Board of Regents

### A. Organization and Powers

The organization and powers of the Board of Regents are set forth in the Laws of the Regents.

- [Regent Laws & Policies Section 2.A.1, Body Corporate](#) <sup>[1]</sup>
- [Regent Laws & Policies Section 2.A.2, Election and Numbers](#) <sup>[1]</sup>
- [Regent Laws & Policies Section 2.A.3, Oath of Office and Commencement of Term](#) <sup>[1]</sup>
- [Regent Laws & Policies Section 2.A.4, Powers](#) <sup>[1]</sup>
- [Regent Laws & Policies Section 2.A.5, Chair and Vice Chair](#) <sup>[1]</sup>

### B. Meetings

The Board of Regents holds regular meetings and special meetings. Provisions for these meetings are in the Laws of the Regents.

- [Regent Laws & Policies Section 2.B.1, Regular and Special Meetings and Study Sessions](#) <sup>[1]</sup>
- [Regent Laws & Policies Section 2.B.2, Meetings Open to the Public](#) <sup>[1]</sup>
- [Regent Laws & Policies Section 2.B.3, Meeting Procedure](#) <sup>[1]</sup>

## II. Chief Academic and Administrative Officers

### A. President

The responsibilities of the president are described in the Laws of the Regents.

- LOR: President (Section 3.B.1, Laws of the Regents) [2]

### B. Chancellors

The responsibilities of the chancellors are described in the Laws of the Regents.

- LOR: Chancellors, (Section 3.B.5, Laws of the Regents) [2]

## III. Appointment of Officers

### A. Definitions of Officers

Officers are defined by Regent policy.

- Regent Policies Section 3-J, Definitions of University Employees Who are Exempt from the State Personnel System [3]

### B. Appointment Provisions in the Laws of the Regents

The Laws of the Regents establish general guidelines and specific provisions for the appointment of officers, including the president, chancellors and deans.

- Regent Policies Section 3-E: Searches & Guidelines for the Appointment of Chief Officers of the University [4]
- Regent Laws & Policies Section 3C, Appointments [2]
- Regent Laws & Policies Section 2.A.4, Powers [1]

### C. Search Policies and Procedures for Select Officers

Search policies and procedures for select officers are set forth in Regent policy.

- Regent Policies Section 3-E, Searches for Administrators and Guidelines of the Appointment of Chief Officers of the University [4]

## **D. Conditions of Appointments and Evaluations of Officers**

Conditions of officer appointments and evaluation processes for officers are set forth in Regent policy.

- [Regent Policy 3-G: Appointments and Evaluations of Officers and Exempt Professionals](#) <sup>[5]</sup>

## **E. Procedures for Making Acting Appointments to Administrative Positions**

Guidelines for the use of acting or interim appointments for administrative positions are set forth in administrative policy.

- [APS: Acting and Interim Appointments for Officer and Exempt Professional Positions](#) <sup>[6]</sup>

# **IV. Colleges and Schools**

## **A. Organization**

Colleges and Schools are organized on each campus as approved by the Board of Regents. The terms "college" and "school" are defined by the Laws of the Regents. There are operational relationships among some colleges and schools of the four campuses. Contact the Office of the Vice President for Academic Affairs for details.

- [LOR: Organization \(Section 4.A.1, Laws of the Regents\)](#) <sup>[7]</sup>

## **B. Multi-Campus Colleges and Schools**

Colleges and schools normally operate as separate academic units at the campuses, except as multi-campus operation of colleges and schools is provided for under the Laws of the Regents.

- [LOR: Organization \(Section 4.A.1\(C\), Laws of the Regents\)](#) <sup>[7]</sup>

## **C. Deans**

The dean is the principal administrative officer of the college or school. The responsibilities of deans are set forth in the Laws of the Regents.

- [LOR: Deans \(Section 4.A.2, Laws of the Regents\)](#) <sup>[7]</sup>

## **D. Council of Academic Deans**

The membership and responsibilities of the Council of Academic Deans are set forth in the Laws of the Regents.

- [LOR: Council of Academic Deans \(Section 4.A.3, Laws of the Regents\)](#) [7]

## **E. Faculty Membership**

The membership of the faculty of each college or school is defined by the Laws of the Regents. (The membership of the general faculty of the University of Colorado is defined in Section 5.A.1, Laws of the Regents).

- [LOR: Faculty Membership \(Section 4.A.4, Laws of the Regents\)](#) [7]

## **F. Faculty Powers**

The jurisdiction of the faculty of a college or school is set forth in the Laws of the Regents, except as modified by other actions of the Board of Regents.

- [LOR: Faculty Powers \(Section 4.A.5, Laws of the Regents\)](#) [7]

# **V. Departments of the Schools and Colleges**

## **A. Departmental Organization**

Departmental organization and responsibilities are set forth in the Laws of the Regents.

- [LOR: Departmental Organization \(Section 4.B.1, Laws of the Regents\)](#) [7]

## **B. Selection of Department Chairs**

Provisions for the selection and appointment of department chairs are set forth in Appendix B of the Laws of the Regents

- [LOR: Roles and Responsibilities of Department Chairs \(Appendix B, Laws of the Regents\)](#) [8]

## **C. Department Chair's Term of Office**

Provisions for the selection and appointment of department chairs are set forth in Appendix B of the Laws of the Regents

- LOR: Roles and Responsibilities of Department Chairs (Appendix B, Laws of the Regents) [8]

#### **D. Roles and Responsibilities of Department Chairs**

The chair is the principal officer of the department. The responsibilities of the chair are set forth in the Laws of the Regents. Included as Appendix B of the Laws of the Regents are provisions on the roles and responsibilities of department chairs and appointment, evaluation, orientation and compensation of department chairs.

- LOR: Roles and Responsibilities of Department Chairs (Appendix B, Laws of the Regents) [8]

## **VI. Other Academic and Research Units**

#### **A. Centers, Institutes, Laboratories and Bureaus**

The Laws of the Regents, provide for the establishment of other academic and research units. Procedures on the establishment of such units are set forth in administrative policy. Any group of faculty interested in forming a new institute, center, laboratory, or bureau should consult the campus Chancellor's Office and review the procedures outlined in the complete text of the APS.

The administrative head of any center, institute, laboratory, or bureau, serves in an administrative capacity and is directly responsible to the senior member of the chancellor's staff in charge of research programs, unless this reporting relationship is specifically modified in enabling bylaws, as approved by the chancellor, the president and the Board of Regents.

- APS: Procedures for the Establishment of Centers, Institutes, Laboratories and Bureaus (I-69) [9]
- LOR: Establishment (Section 4.C.1, Laws of the Regents) [7]

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#### **Links:**

- [1] <http://www.cu.edu/regents/article-2-regents-university-colorado>
- [2] <http://www.cu.edu/regents/laws-and-policies/regent-laws/article-3-officers-and-university-staff>
- [3] <http://www.cu.edu/regents/policy-3j-definitions-university-employees-who-are-exempt-state-personnel-system>
- [4] <http://www.cu.edu/regents/policy-3e-searches-administrators-and-guidelines-appointment-chief-officers-university>
- [5] <http://www.cu.edu/regents/policy-3g-appointments-and-evaluations-university-staff>
- [6] <http://www.cu.edu/ope/aps/5013>
- [7] <http://www.cu.edu/regents/laws-and-policies/regent-laws/article-4-organization-academic-units>
- [8] <http://www.cu.edu/regents/appendix-b-roles-and-responsibilities-department-chairs>

[9] <http://www.cu.edu/ope/aps/1008>