



University of Colorado

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## EMPLOYEE SERVICES

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# Additional Tax Withholding

## Additional Tax Withholding

University employees may elect to have additional federal and/or state tax withheld from their earnings by completing the [Additional Tax Withholding Form](#) [1], and submitting it to Employee Services

This tax withholding is supplemental to the federal and state amounts claimed on the W-4. **Additional tax withholding does not replace and cannot be used in lieu of what the employee has claimed on his/her W-4.**

Additional amounts must be in whole dollars. These additional amounts will continue to be withheld until the employee fills out a new Additional Tax Withholding Form to change or cancel the amounts previously requested.

For more information on withholding, see [IRS Publication 15](#) [2].

### Attachments:

**Video:**

**Images:**

**Groups audience:**

Employee Services

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**Source URL:** <https://www.cu.edu/employee-services/business-partners-ppldrl/business-partner-resources/employee-services-procedure-58>

### Links:

[1] [https://www.cu.edu/sites/default/files/policies/938-additional/cancel-colorado-state-tax-withholding-request/files/additional-cancel-co-state-tax-withholding-request\\_1.xlsx](https://www.cu.edu/sites/default/files/policies/938-additional/cancel-colorado-state-tax-withholding-request/files/additional-cancel-co-state-tax-withholding-request_1.xlsx)

[2] <http://www.irs.gov/pub/irs-pdf/p15.pdf>