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EMPLOYEE SERVICES

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W-4 Instructions

For instructions on viewing and changing your W-4 online, please click the file below.

For IRS guidance on what to file on your W-4, please refer to the IRS tax calculator [1].

Please note: International employees are subject to special rules and should meet with an international tax specialist to complete the W-4 form. To schedule an appointment with an international tax specialist via the online appointment scheduling system [2].

Files:

w-4-instructions.pdf[3]

Source URL: https://www.cu.edu/employee-services/policies/w-4-instructions

Links:
[1] http://www.irs.gov/Individuals/IRS-Withholding-Calculator
[2] https://www.cu.edu/policies/international-tax-appointments
[3] https://www.cu.edu/sites/default/files/policies/1013-w-4-instructions/files/w-4-instructions.pdf