

## **What can you do in Skillsoft?** <sup>[1]</sup>

August 6, 2018 by [Employee Services](#) <sup>[2]</sup>

The University of Colorado's mission is to provide quality professional development opportunities to students and employees. Faculty and staff can access Skillsoft in the employee portal. This online resource provides required training, instructor-led training courses and more.

Check out offered features:

### **Work toward professional certifications on your own time**

Take courses to prepare for professional certification within Skillsoft. Ranging from project management to human resources, each credential is updated with the latest books and courses. Official exams are not available through Skillsoft. Resources, videos and books are available to supplement your learning.

### **Learning topics include (but are not limited to)**

- **Business Skills**
  - Customer Service
  - Marketing
  - Management
  - Social Media
- **Productivity and Collaboration Tools**
  - Microsoft Office 365
  - Mobile Devices and Computer Skills
  - Facebook
  - Graphics and Design
- **IT Skills**
  - Web Development
  - Cloud Computing and Virtualization
  - Project Management
  - Security
- **Microsoft Excel**
  - Excel 2013
  - Excel 2016
- **Well-being**
  - Working Smarter

- Health and Wellness
- Nutrition and Weight Loss
- Being Green
- **Certification**
  - Oracle
  - Human Resource Certification Institute (HRCI)
  - Project Management Institute (PMI)
  - Amazon
- **Compliance**
  - Environmental, Health and Safety (EHS)
  - Legal Compliance
  - Food and Alcohol Safety
- **Management**
  - Appraising Performance
  - First Time Manager
  - Management Essentials
  - Managing Virtual Employees
- **Performance Management**
  - Driving Change with Coaching
  - Creating a Plan for Performance Management
  - Measuring and Sustaining a Coachee's Performance
  - Keeping Performers Challenged

Visit our [Learning Guides page](#) <sup>[3]</sup> for course suggestions.

## Create a customized Learning Plan to stay on track

Skillsoft lets you build a Learning Plan, where you can prioritize resources, set personal deadlines and have reminders sent to your inbox to align with your learning goals. [See this guide for instructions to get started.](#) <sup>[4]</sup>

## Refer back to what you learned

At times, it can be difficult to remember all that you have learned. Use printable Job Aids for future reference.

## Attend talks with industry leaders without leaving your desk

Skillsoft has teamed up with industry professionals to provide online live events covering a variety of topics. Can't watch a talk live or want to watch again? Each presentation is recorded and archived within Skillsoft.

## Here's how to access Skillsoft:

1. Log in to your campus portal
2. Select the **Skillsoft** tile on your homepage

[Learn more](#) <sup>[5]</sup>

[SkillSoft](#) <sup>[6]</sup>, [Career Advancement & Learning](#) <sup>[7]</sup>

## Display Title:

What can you do in Skillsoft?

**Send email when Published:**

No

---

**Source URL:**<https://www.cu.edu/blog/work-life/what-can-you-do-skillsoft>

**Links**

[1] <https://www.cu.edu/blog/work-life/what-can-you-do-skillsoft> [2] <https://www.cu.edu/blog/work-life/author/9230> [3] <https://www.cu.edu/employee-services/learning-guides> [4] <https://www.cu.edu/docs/self-assigning-skillsoft-resources> [5] <https://www.cu.edu/employee-services/career-advancement-learning/learning/skillsoft%20> [6] <https://www.cu.edu/blog/work-life/tag/skillsoft> [7] <https://www.cu.edu/blog/work-life/tag/career-advancement-%26-learning>