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Take the work out of finding your next job with automatic job posting alerts [1]

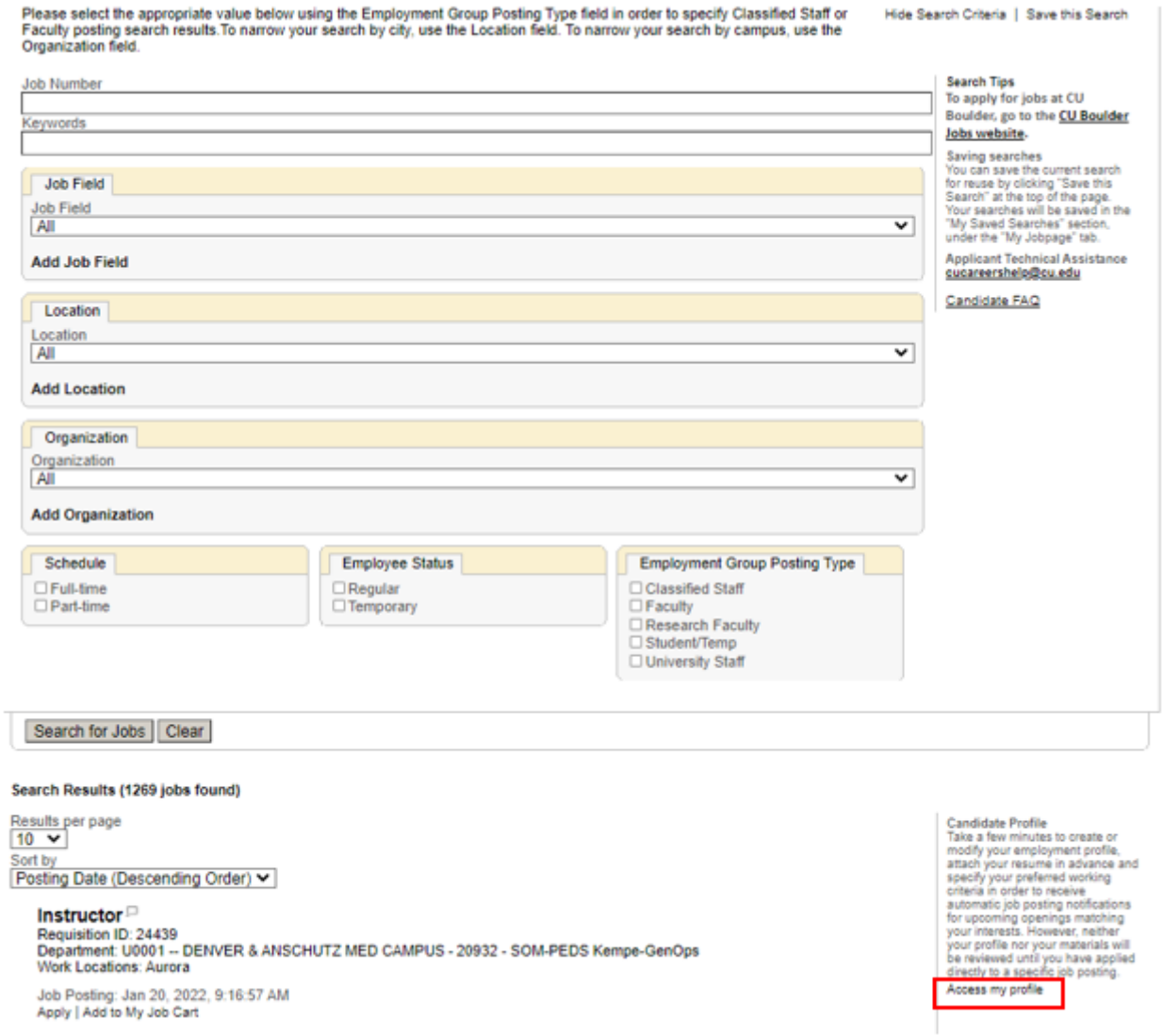


May 11, 2026 by Employee Services [2]

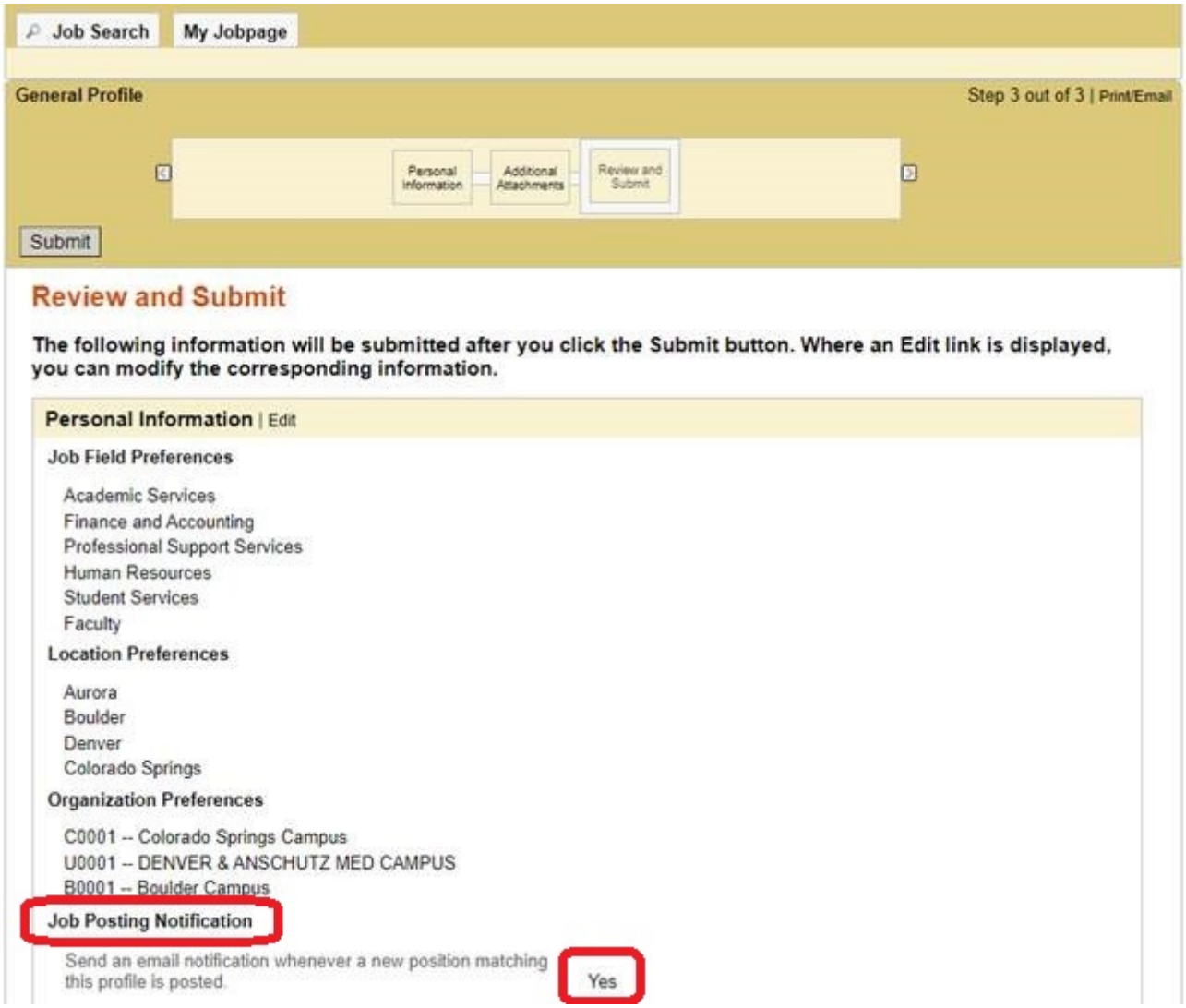
The University of Colorado is fortunate to have skilled, passionate employees at every level and on every campus. Employees are encouraged to search within the university system [3] when looking for their next promotional opportunity with CU or the cross-discipline job they've been looking for to change their career trajectory.

There's functionality within the tool that can take the work out of looking for that dream job. The university's job search platform* enables jobseekers both inside and outside the university to save their job search parameters and receive automated emails when jobs that meet their criteria are posted.

From the job search homepage [4], seekers should click on the **Access my profile** link to to update their job preferences.



The link will then take them to a page where they can select their preferences for job field, location, and/or organization. They must then select **Yes** in the **Job Posting Notification** field to have emails sent to them automatically.



We hope that these steps will help all job seekers identify the best opportunities for them and empower our existing employees to continue enriching the university with their expertise while working in the roles that are most rewarding for them.

Please note the Taleo platform lists job opportunities at the System Office and all campuses except Boulder. See CU Boulder's recruitment site [5] for more info on CU Boulder job openings and new posting alerts.

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