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New Percipio course helps employees prepare for fall Payday Schedule Change [1]

March 2, 2026 by ES and UIS Communications [2]

A new Skillsoft Percipio course is available to help employees and supervisors understand and prepare for the upcoming Payday Schedule Change (PDSC) [3] this fall.

Beginning Sept. 27, nonexempt employees currently paid monthly will transition to a biweekly, pay-in-arrears schedule as part of the Time & Labor (T&L) project [4]. The first biweekly payday will be Oct. 23, 2026.

What the course covers

The 30-minute course, CU: Payday Schedule Change (Fall 2026) – u00292 [5], provides a clear overview of:

- What is changing and what is not.
- What “pay in arrears” means.
- When key transition dates and paydays are.
- How the change may affect personal budgeting and planning.
- Where to find additional tools and support.

This is a timing change, not a reduction in pay. Total annual compensation and pay rates are not changing.

The course also explains the one-time transition payment that eligible nonexempt employees will receive in the fall to help adjust to the new pay cycle. Additional details about eligibility and timing are available on the Payday Schedule Change webpage [3].

Who should complete the course

This course is strongly encouraged for:

- Nonexempt employees who will transition from monthly to biweekly pay.
- Supervisors of affected employees.
- Employees who want a clearer understanding of how the change will work.

While the transition occurs in late September, employees are encouraged to complete the course this spring to become familiar with the new payday schedule.

How to access the course

The course is available in Percipio. You can access the course directly at **CU: Payday Schedule Change (Fall 2026) – u00292**

[5], or access Percipio through the employee portal [6] and search by the course name.

Review step-by-step instructions on how to access Percipio [7].

Additional resources

CU understands that changes to pay timing can feel significant. To support employees through this transition, the Time & Labor project team has developed a range of resources, including:

- Employee Guide and FAQ (PDF) [8]
- Payday Schedule Change Checklist (PDF) [9]
- Transition timeline (PDF) [10]
- Campus HR contacts for individualized support (PDF) [11]

More communications and tools will be shared throughout 2026 as implementation approaches.

Percipio [12], Payday Schedule Change [13]
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