

## **International employees can now access online courses from the International Tax Office** <sup>[1]</sup>



November 30, 2022 by [Employee Services](#) <sup>[2]</sup>

Each year, the [International Tax Office](#) <sup>[3]</sup> strives to serve CU's community of international students and employees by helping them understand the complex requirements of your U.S. tax obligations. The office recently debuted new International Tax courses and integrated them into its appointment process.

The [schedule an appointment page](#) <sup>[4]</sup> now includes a quick introduction video introducing the International Tax team and two new courses: one providing an [overview of the U.S. tax system](#) <sup>[5]</sup> and the second [highlighting Form W-4](#) <sup>[6]</sup>. These two courses are evergreen resources designed to work in tandem with every international employee's mandatory new employee appointment.

The courses provide overview information in advance of appointments and are expected to shorten wait times for individual tax appointments. This allows tax specialists to host shorter meetings focused specifically on an individual's unique circumstances, while making general information accessible on demand at any time.

The tax team is updating automated messages from its appointment scheduling system to include a checklist of actions to take before a scheduled appointment to optimize meeting time with a tax specialist. An overview of what to expect during an appointment is available [on the website](#) <sup>[4]</sup>.

### **All new international employees and stipend students need to schedule an appointment**

If any new international employees or new international students who receive a stipend through CU's payroll have not yet scheduled their initial appointment, [please schedule an appointment as soon as possible](#) <sup>[4]</sup>.

While the International Tax Office has taken steps to reduce delays in meeting an international tax specialist, it won't always be possible to meet with them prior to the first paycheck. When necessary, the International Tax Office may make retroactive payroll adjustments to ensure correct taxation.

Stipend recipients should also visit the [International Student Stipend and Scholarship](#) <sup>[7]</sup> area of the website for important tax-related resources related to this type of income.

## Resources for 2023 tax filing

The International Tax Office will once again partner with Sprintax in 2023 to offer a limited number of tax preparation software licenses for eligible nonresident international employees.

More information will be sent to international students and employees in the new year.

[international employees](#) <sup>[8]</sup>, [international student employees](#) <sup>[9]</sup>, [international tax](#) <sup>[10]</sup>

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