

## Employee Services now accepting Tuition Waiver Benefit Forms for 2017-18 academic year <sup>[1]</sup>

August 7, 2017 by [Employee Services](#) <sup>[2]</sup>

Did you know that CU offers a [tuition benefit](#) <sup>[3]</sup> for eligible CU classes? In an effort to provide accessible educational opportunities, CU employees and their eligible dependents can receive a discount for most CU credit-bearing courses.

### **For Employees:**

Employees may waive up to nine credits per academic year for undergraduate and graduate classes on any CU campus.

### **For Dependents:**

[Dependents](#) <sup>[4]</sup> can choose between two tuition benefit options: **Option A - Home Campus** or **Option B - Other Campus**. For a detailed explanation of each option, [watch our quick video](#) <sup>[4]</sup>

NOTE: The individual using the benefit must be accepted as a student on the campus they anticipate attending to receive the tuition benefit.

### **Ready to apply?**

The [Tuition Waiver Benefit Form](#) <sup>[5]</sup> is now available in the employee portal. Here's how to access it and apply:

1. Log in to your [campus portal](#) <sup>[6]</sup>.
2. Select the **NavBar** icon in the top right-hand corner of the portal.
3. Select **CU Resources**.
4. Select **Forms**.
5. Open the **Forms Library**.
6. Scroll down to **Career Advancement** and select **Tuition Waiver Benefit Form**.

If a dependent is using the benefit, the employee must waive their benefit and submit the form on the dependent's behalf. If your dependent is not listed on your CU medical, dental or life insurance, the [Dependent Eligibility Verification Form](#) <sup>[7]</sup> must be completed and attached to the Tuition Waiver Benefit Form in the portal.

### **Submit your form before the deadline:**

**Campus of attendance**

**Deadline to submit [Tuition Waiver Benefit Form](#)** <sup>[5]</sup>

CU Boulder	Aug. 14
CU Denver/AMC	Sept. 6
UCCS	Sept. 7

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