

FY17 Maintenance Window Schedule Announced ^[1]

July 29, 2016 by [UIS Communications](#) ^[2]

Each year, UIS partners with business and campus leaders to determine dates throughout the fiscal year where enterprise and business systems can be brought down for maintenance with minimal impact to campus operations. Because CU is such a busy university, it's not always possible to avoid all business cycles. This partnership helps ensure that the fewest important dates experience outages.

Here are the guiding principles that go into determining maintenance windows, followed by the FY17 (July 2016 through June 2017) dates as added to the [Business Calendar](#) ^[3]. The Business Calendar is used by UIS to plan other types of maintenance events throughout the year, including those that are tied to projects. It is also helpful to students, faculty and staff to proactively identify enterprise system outages and plan projects accordingly. Access the calendar from the [UIS home page](#) ^[4].

Guiding Principles for Maintenance Windows

- Non-production maintenance typically occurs on a Friday and production maintenance generally occurs on a Sunday. There are exceptions throughout the year, dependent on the level and type of work included (such as fiscal year end or windows that include both regular maintenance and CS bundles). Extended windows and those occurring on a non-standard day are requested ahead of time for confirmation with campuses and business offices.
- The standard timeframe for maintenance windows is 6 a.m. - 6 p.m. If changes are requested, UIS will reach out to the campuses and business offices ahead of time for approval.
- Assume full production and development outages during windows unless otherwise noted in the maintenance window communications. Production maintenance window tasks are listed in the Service Alerts tab on the [UIS home page](#) ^[4].
- Non-production maintenance windows generally occur at least two weeks prior to production maintenance windows. We take care to minimize inconvenience by ensuring that we're not executing a production maintenance window on Sunday only to turn around and execute a non-production maintenance window a few days later and vice versa.

Maintenance Window Calendar

The following are the maintenance windows for FY17. Semester start moratorium dates are also included, as are Electronic Research and Administration (eRA) maintenance dates. Please remember that we may reach out to campuses and business offices to extend, add or change dates and times based on maintenance needs. The [Business Calendar](#) ^[3] is updated as changes are made and it is important to check prior to scheduling projects that may be

affected by these changes.

Non-Production	Production	Other Important Dates
Sunday, July 10, 2016	Sunday, July 24, 2016	
	Sunday, August 14, 2016 (Production maintenance reboot and read only load test for fall semester start)	Monday, August 8 through Sunday, September 4, 2016 – Fall moratorium production freeze Friday, August 12, 2016 – eRA InfoEd patch August 24, 2016 – eRA Production outage
Friday, Sept 9, 2019	Sunday, September 18, 2016	Friday, September 9, 2016 – eRA InfoEd patch Wednesday, September 21, 2016 – eRA production outage
Friday, October 7, 2016	Sunday, Oct 23, 2016	Friday, October 7, 2016 – eRA InfoEd patch Wednesday, October 19, 2016 – eRA production outage
Friday, November 11, 2016 Friday, November 18, 2016	Sunday, November 20, 2016	Friday, November 18, 2016 – eRA InfoEd patch Wednesday, November 30, 2016 – eRA production outage
	Sunday, December 4, 2016	
	Monday, January 9, 2016 (Production maintenance reboot and read only load test for fall semester start)	Tuesday, January 3 through Sunday, January 29, 2017 – Spring moratorium production freeze
Friday, February 3, 2017	Sunday, February 19, 2017	
Friday, March 10, 2017	Sunday, March 26, 2017	

Non-Production	Production	Other Important Dates
Friday, May 26, 2017		
Friday, June 16, 2017		
Sunday, June 11, 2017		
Sunday, June 25, 2017		

Have questions about the Business Calendar? Contact [UIS Communications](#) [5].

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[5] <mailto:uiscommunications@cu.edu>