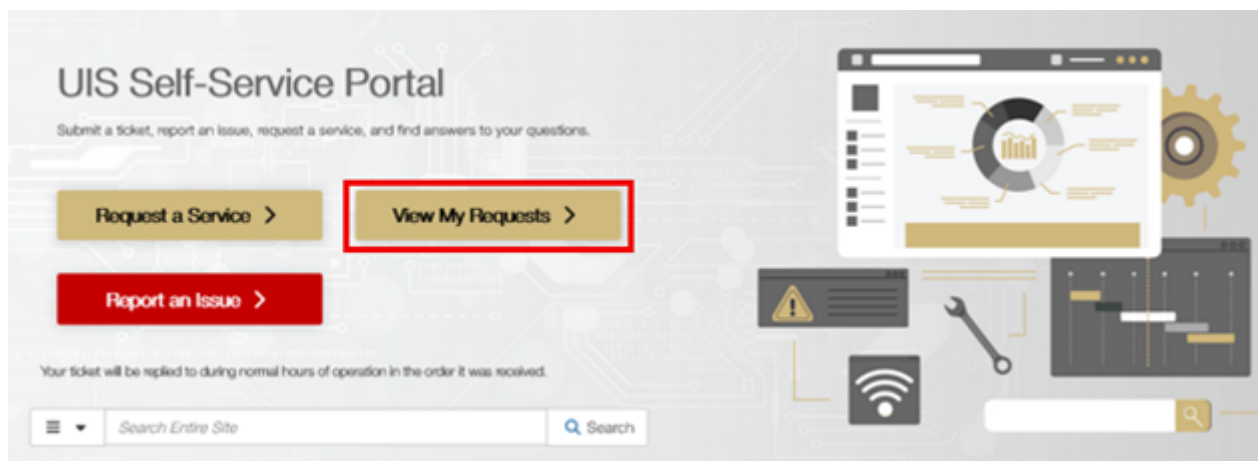


Track, edit or cancel your ticket in the UIS Self-Service Portal ^[1]

August 25, 2025 by [ES and UIS Communications](#) ^[2]

Did you know you can manage your submitted tickets directly in the [UIS Self-Service Portal](#) ^[3]?

Once you're logged in, click **View My Requests** on the homepage. Click your **ticket title** to view its status.



From there, you can:

- **Track the status** of your ticket.
- **Add attachments** like screenshots or documents to help resolve your issue faster.
- **Edit your request** if you need to clarify or update details.
- **Withdraw your ticket** if the issue has been resolved or the request is no longer needed.
- **View your ticket number** and **all tickets** associated with your account.

Tech Tips Test Ticket

New

Incident ID: 19284770

Withdraw Request

Add Attachment

To TDNext

Details

Account/Department
Employee Services

Service
Report an Issue / Report an Issue

Service Offering
Report an Issue

Source
Client Portal

Created
Mon 8/11/25 7:26 AM by Cooper Baldwin

Last Modified
Mon 8/11/25 7:26 AM

Description

Please disregard - only using to get screenshots for upcoming Tech Tips. Will close when I'm done - thanks!

Feed (0)

Comment

Update

☒ Edits ☒ Status Changes ☒ Comments

Search...



No feed entries were found.

Requestor



Cooper Baldwin
Cooper.Baldwin@colorado.edu
3034825416

Attachments (0)



Drag and drop attachments here to upload.
A maximum of 4 MB can be uploaded at once.

Read By (1)

Cooper Baldwin Mon 8/11/25 7:26 AM

UIS Service Desk [4]

Display Title:

Track, edit or cancel your ticket in the UIS Self-Service Portal

Send email when Published:

No

Source URL: <https://www.cu.edu/blog/tech-tips/track-edit-or-cancel-your-ticket-uis-self-service-portal>

Links

[1] <https://www.cu.edu/blog/tech-tips/track-edit-or-cancel-your-ticket-uis-self-service-portal>

[2] <https://www.cu.edu/blog/tech-tips/author/166688> [3] <https://support.cu.edu/TDClient/1825/Portal/Home/>

[4] <https://www.cu.edu/blog/tech-tips/tag/uis-service-desk>