

## **Tips for virtual Zoom interviews** <sup>[1]</sup>

September 21, 2021 by [UIS Communications](#) <sup>[2]</sup>

Navigating through COVID-19 has been tough, but Zoom has allowed users to easily stay connected with teams and even to host classes. Zoom is also a tool used to complete remote interviews.

Virtual interviews allow both the interviewer and the interviewee to be available without having to be at a specific physical location.

### **Tips for a better Zoom interview:**

- Test your WIFI connection, microphone, speakers, and camera before the interview.
- Find a proper device and make sure the battery is fully charged.
- Dress professionally as if it was an in-person interview.
- Choose a proper setting and background. This includes being visible to the interviewee.
- Mute your microphone when you are not speaking to avoid background noise.
- Make eye contact and maintain proper posture.

[Zoom](#) <sup>[3]</sup>

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