

Print it faster with keyboard shortcut ^[1]

June 11, 2020 by [UIS Communications](#) ^[2]

Print a document quickly by pressing **CTRL+P (CMD+P** in MacOS). From there, a preview window will let you print or save a PDF copy. This shortcut works in Microsoft O365, on internet browsers and in many other programs.

[keyboard shortcut](#) ^[3], [computer help](#) ^[4], [Microsoft](#) ^[5]

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