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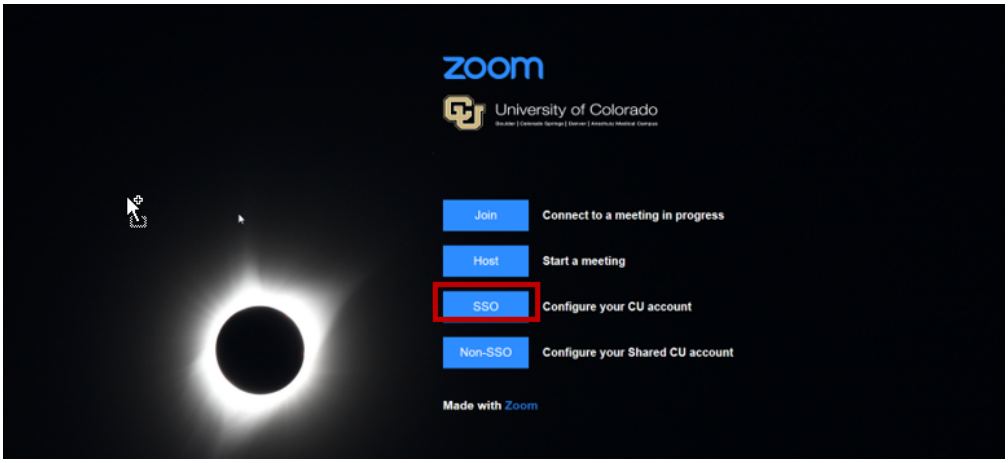
Enabling registration in Zoom Meetings [1]

June 5, 2023 by ES and UIS Communications [2]

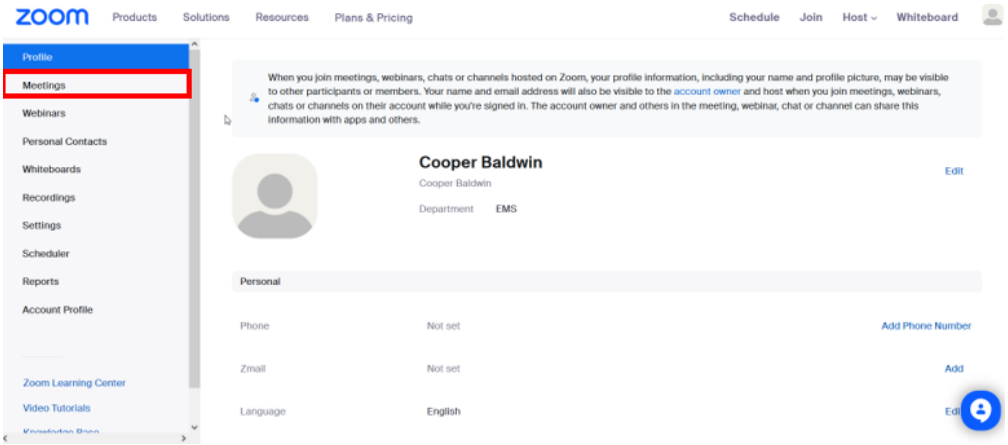
Enabling user registration on Zoom can turn your meeting into a more organized and manageable webinar or training session, with options for waiting rooms, branding, pools, surveys, and live streaming. Registration also can be useful for getting more information about your registrants and downloading a list of participants — all without needing an expensive webinar license.

To Enable:

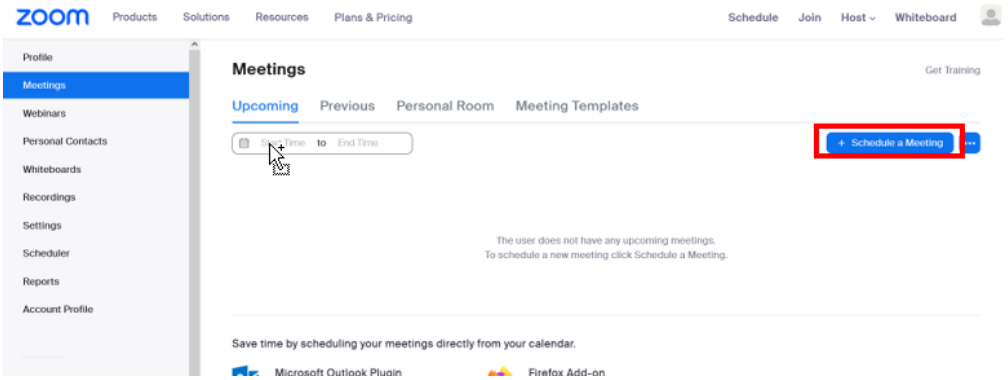
1. Sign in to the Zoom web portal using the **SSO** option (https://cusystem.zoom.us/) [3]

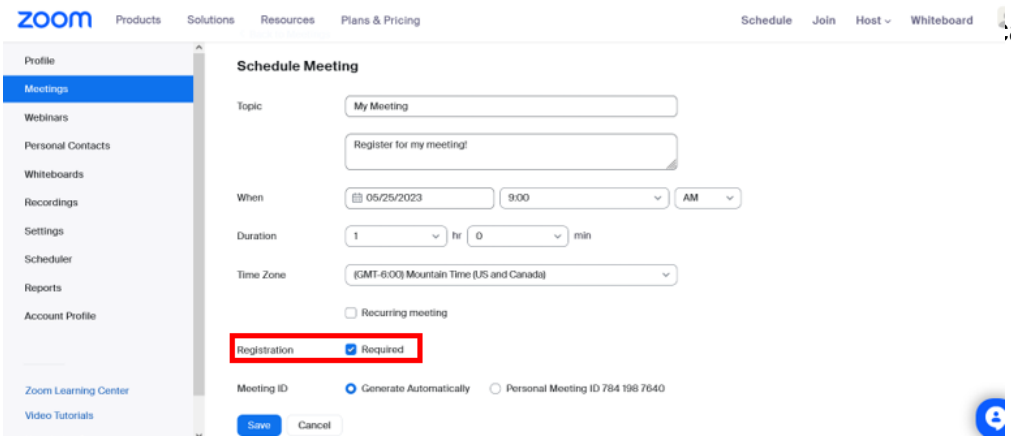


2. In the navigation menu, click **Meetings**.



3. Click **Schedule a Meeting** or **edit an existing** meeting.





can also add a

5. Click **Save**.

After scheduling the meeting, the Registration, Email Settings, Branding, Polls, Survey and Live Streaming tabs will appear. Learn more about customizing your meeting from Zoom. [4]

Windows [5], Zoom [6]
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