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Adding or changing a Zoom profile picture [1]

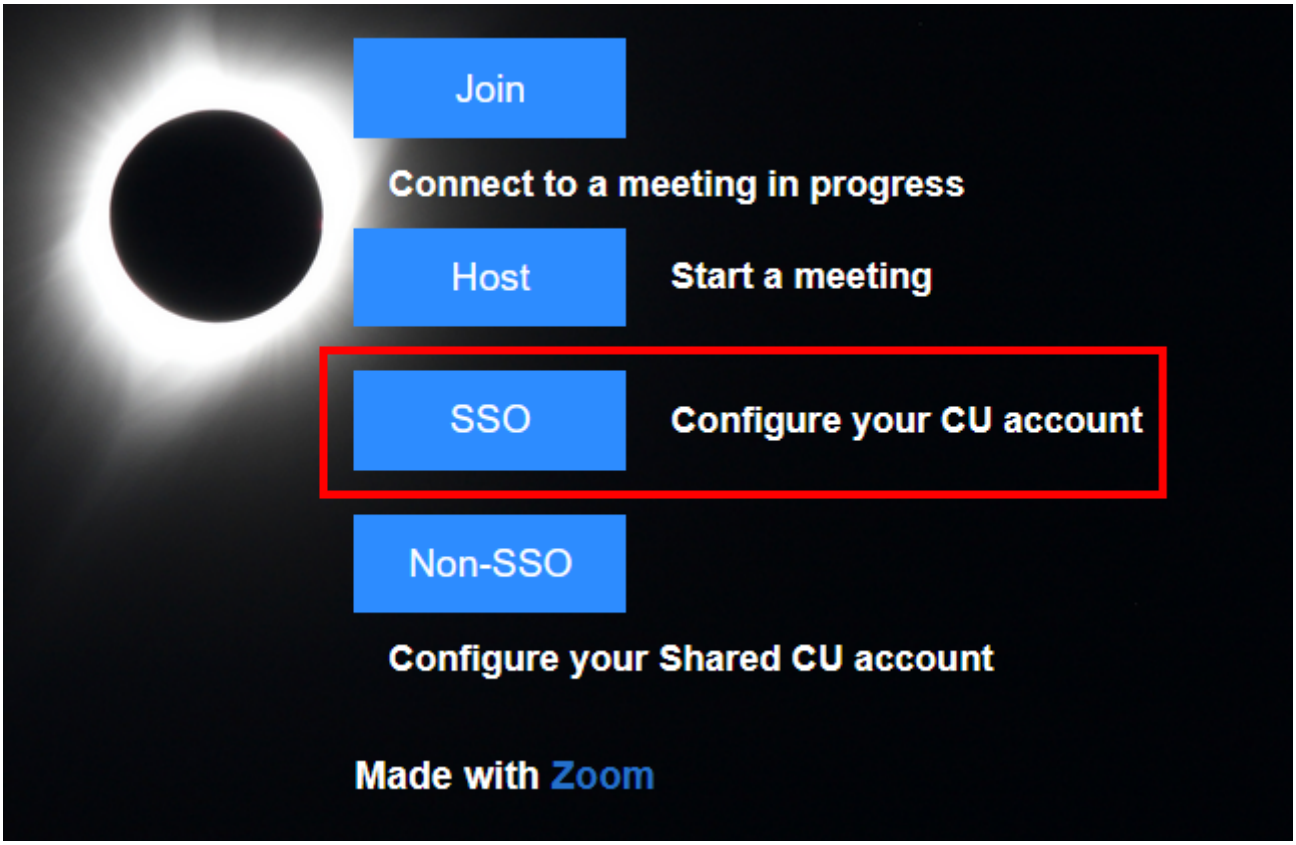
April 21, 2025 by ES and UIS Communications [2]

Adding a profile picture to Zoom can be helpful when your camera is turned off during a meeting because other meeting participants can better recognize who you are. It is good practice to have a profile picture if you have regular meetings.

NOTE: CU System employees can get new headshot photos taken at 1800 Grant on April 29. Get more information when you register for a time slot [3].

Adding or changing a Zoom profile picture

1. Visit cusystem.zoom.us [4] and click the Single-Sign-On (SSO) button. Log in with your CU SSO details.



2. On the home page, click your **profile picture** to go to the Profile page.

3. Hover over the **profile picture** and click the **pencil icon**.



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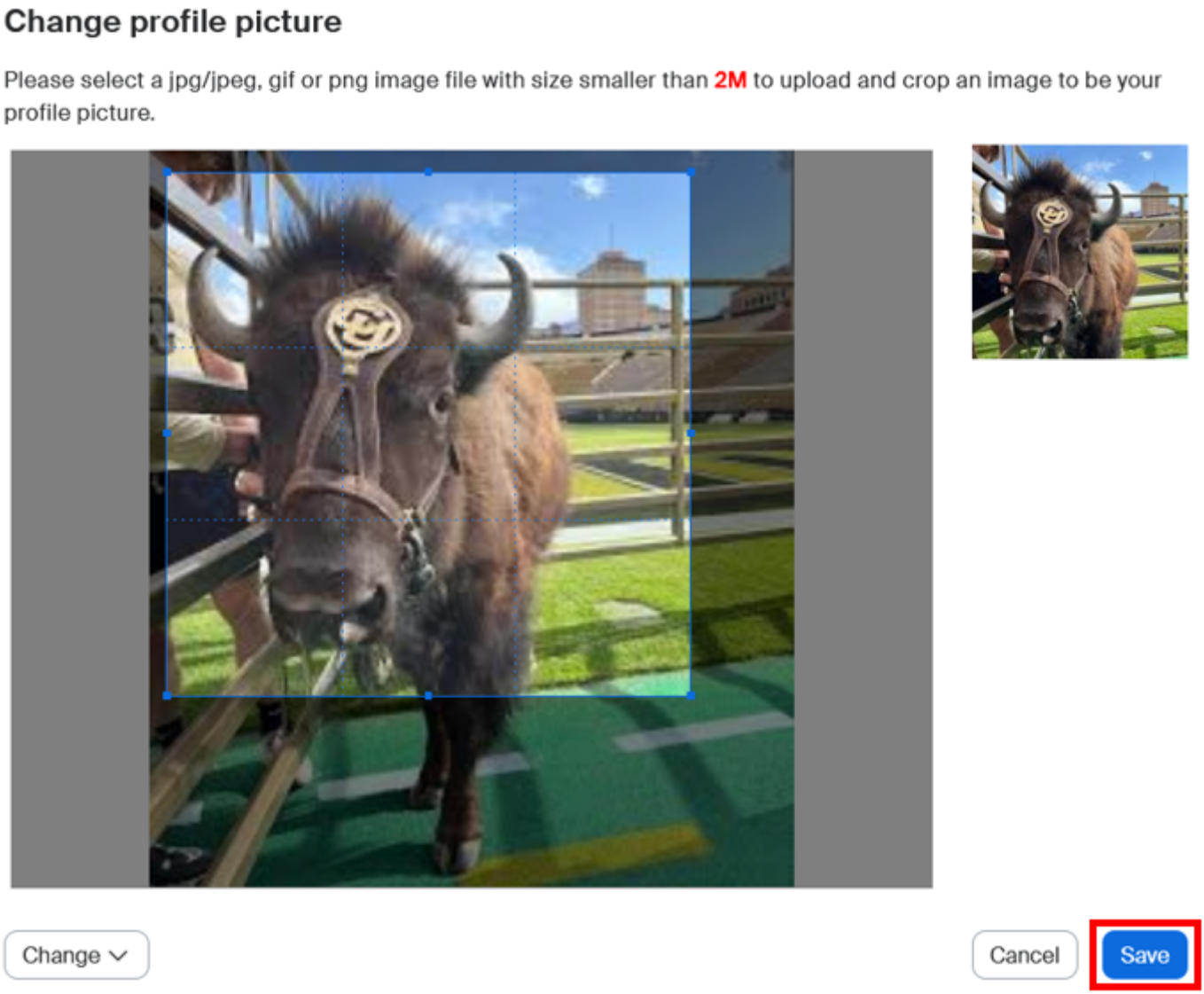
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4. Upload a .jpg/.jpeg, .gif or .png image file that is less than 2MB.

5. Crop and adjust your image. Click **Save**.

NOTE: A preview of your profile picture is in the top right corner of the box and reflects changes as you make them.



6. Your profile picture is saved and will appear during Zoom meetings when your camera is off.



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We recommend adding a profile picture to applicable work applications like Teams and Outlook. Review our Add or replace your profile picture in Microsoft 365 [5] tip for those instructions.

Zoom [6]
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