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Payment Status: Match Exceptions/AP Final Review [1]

July 17, 2023 by Staff [2]

To ensure expeditious invoice processing, please resolve Match Exceptions prior to approving payment. Invoices that are approved in error before a Match Exception has been resolved go to Accounts Payable (AP) Final Review.

AP Final Review holds the voucher in queue until the matching issue is resolved.

Common reasons for Match Exceptions include the following: Missing receipts on PO and Invoice Quantity/Amount exceeds PO. Once the Match Exception has been resolved, payment will process. To avoid payment delays, it is important to resolve Match Exceptions prior to approving payment. You will find additional information here CU Marketplace How-to: Resolving Match Exceptions within CU Marketplace [3] or contact the PSC Service Desk at psc@cu.edu [4].

accounts payable [5]
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