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The New Concur Travel Experience Has Arrived! [1]

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The updated Concur Travel experience is now live, and booking university travel has never looked better. Travelers and Travel Arrangers will now notice a modernized booking experience that resembles familiar online travel booking tools, as well as environmental impact indicators, clearer pricing details and enhanced search options.

Additionally, Travel Requests now include an option to add system-generated cost estimates for airfare, lodging and car rental. And finally, the process for adding Travel Allowance (per diem) has been added to the Report Header set up to facilitate a more intuitive and efficient experience claiming per diem reimbursement.

We encourage you to explore the updated experience when you next book travel. For assistance navigating the new Travel Allowance (per diem) process, please refer to the PSC Knowledge Base articles [3]:

- Concur Request: Creating and Submitting Travel Pre-Approval Requests [4]
- Concur Expense: Adding and Managing Itineraries and Per Diem/Meals (Travel Allowance) for Employees [5]

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[1] https://www.cu.edu/blog/psc-communicator/new-concur-travel-experience-has-arrived
[2] https://www.cu.edu/blog/psc-communicator/author/69272 [3] https://pschelp.cu.edu/s/
[4] https://pschelp.cu.edu/s/article/Concur-Request-Creating-and-Submitting-Travel-Pre-Approval-Requests [5] https://pschelp.cu.edu/s/article/Concur-Expense-Adding-and-Managing-Travel-Allowances-Per-Diems-Employees