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Exciting News for Managing Unused Airline Tickets [1]

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Departments can now manage unused airline ticket funds through a new self-service Tableau dashboard.

The Tableau dashboard allows departments to view unused airline funds by Org number to ensure funds are used before they expire.

This new self-service process gives departments direct visibility into unused travel funds and helps ensure credits are used before they expire. Details on how to access and use this new reporting can be found here. (https://pschelp.cu.edu/s/article/CU-Travel-Unused-Airfare-Funds-Report [3])

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