Published on *University of Colorado* (https://www.cu.edu)

Car Rentals Changes Sept 1 [1]

September 1, 2023 by Staff [2]

Effective September 1, 2023, all rental car reservations for official university business travel must be made in Concur. This includes any reservations for non-employee guest travelers. The discount codes affording travelers the university agreement pricing will automatically be applied to reservations made in Concur or with Christopherson Business Travel (CBT) directly.

Employees are still able to leverage university pricing on rentals for personal travel, however those discount codes are no longer available on our travel website. The leisure travel discount codes are now located in the Rental Car tab of the Travel module in Concur where they will remain going forward. As a reminder, these discount codes are exclusively for employee use, and they must not be shared with students, non-employees, or even university guests traveling unrelated to official university business. Additionally, these leisure codes **do not** include any type of insurance coverage and do not allow for young drivers (18 - 21 or 25, depending on the rental agency).

If you are in need of a commercial vehicle rental, we continue to have an agreement with Enterprise for these types of rentals. The university business discount code for those specific commercial rentals is also available in Concur on the Rental Car tab of the Travel module.

If you have any questions on your car rental reservation or available options, please reach out to PSC@cu.edu [3].

Travel and Expense [4], car rental [5]
Send email when Published:
Yes

Source URL:https://www.cu.edu/blog/psc-communicator/car-rentals-changes-sept-1

Links
[1] https://www.cu.edu/blog/psc-communicator/car-rentals-changes-sept-1 [2] https://www.cu.edu/blog/psc-communicator/author/69272 [3] mailto:PSC@cu.edu [4] https://www.cu.edu/blog/psc-communicator/tag/travel-and-expense [5] https://www.cu.edu/blog/psc-communicator/tag/car-rental