Published on *University of Colorado* (https://www.cu.edu)

CU I&E Submission Improves Advising while Eliminating Paper [1]

February 20, 2018 by normandy.roden [2]

A redesigned business process puts focus on serving students and takes paper out of the picture.

Several Engineering departments -- and several *hundred* Engineering undergrads -- are reaping the benefits of a streamlined advising process, thanks to Academic Advisor Maura Hollister.

The Boulder Campus employee recently redesigned a number of paper-heavy advising processes, saving time, effort, and money for the office she works in and the students she serves. Among the changes ...

Replacing paper degree flowcharts with laminated versions: individual academic paths are marked up with dry erase markers and the students save photos on their cell phones prior to the sheets being cleaned and re-used.

Replacing paper degree plans with online versions: Google docs are shared as needed and students have the option of remote advising appointments.

Replacing paper files of forms and applications with e-files: forms are routed electronically and approved using DocuSign.

Read more about it -- and find out why this approach is now a model for other departments -- in the newest CU Innovation & Efficiency (CU I&E) Award submission, Paperless Advising Techniques [3].

And then we hope you'll be inspired to tell us about your own recent innovations: the 2018 CU I&E Awards Program [4] is open for submissions through February 28. Your ingenuity may win you a cash prize of up to $1,500 [5] (subject to taxes and withholding).

CU I&E is a University-wide recognition program that highlights the ways employees help their departments work better.

To get on board:

- Watch our quick video [4].
- Submit your story! [6]

We look forward to hearing from you!

Display Title:

CU I&E Submission Improves Advising while Eliminating Paper
Send email when Published:
Yes

Source URL:https://www.cu.edu/blog/ouc-news/cu-ie-submission-improves-advising-while-eliminating-paper

Links
[1] https://www.cu.edu/blog/ouc-news/cu-ie-submission-improves-advising-while-eliminating-paper
[2] https://www.cu.edu/blog/ouc-news/author/752 [3] https://www.cu.edu/controller/cu-ie-submission-paperless-advising-techniques [4] https://www.cu.edu/controller/innovation-efficiency-awards
[5] https://www.cu.edu/controller/innovation-efficiency-awards/awards
[6] https://www.cu.edu/controller/forms/2018-cu-innovation-efficiency-awards-form