# CPE on October 20: Improve Performance, Enhance Understanding [1]

October 9, 2016 by normandy.roden [2]

Take charge of your performance through our continuing professional education courses at Grant Street on October 20 [3].

You can learn how to: Diagram business processes and facilitate team member cross-training. Practice mindfulness to enhance focus and decrease stress. Make sound decisions about sensitive expenses. Find out how CU spends its state-allocated funding.

We're offering four courses -- three of them new! -- on Thursday, October 20, 2016, at CU System Administration (1800 Grant Street, Denver). To read course descriptions and register, check out our CPE website. [3]

- Process Mapping for Efficiency and Cross-Training [4] (10:30-11:20 a.m.)
- Enhancing Your Performance at Work with Mindfulness [5] (12:30-1:20 p.m.)
- Sensitive Expenses [6] (1:30-2:20 p.m.)
- How CU Spends \$1 [7] (2:30-3:20 p.m.)

### Register now [3].

Remember: CPE courses are available at no cost to CU employees and at modest cost to non-employees.

Questions? Contact us. [8]

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