

Standing Purchase Orders ^[1]

January 30, 2012 by [Carl Sorenson](#) ^[2]

FinProHelp@cu.edu.' The main heading is 'SPO Countdown – 12 Days Left' in large orange letters. The body text reads: 'Tick Tock! Tick Tock! Time is quickly running out to convert PeopleSoft Finance System Standing Purchase Orders (SPOs) to the Marketplace. If you still have active SPOs in PeopleSoft that you need going forward, now is the time to submit Marketplace requisitions using the Standing Purchase Order Form. Effective January 31, 2012, PeopleSoft SPOs will no longer be accessible. Avoid possible delays; enter your Marketplace reqs today.' The bottom section says: 'Questions about how to create a Marketplace SPO requisition? Email [FinProHelp@cu.edu](\"mailto:FinProHelp@cu.edu\") or call 303.837.2161.' The final line is: 'General questions on SPOs? Email [Charlene.Lydick@cu.edu](\"mailto:Charlene.Lydick@cu.edu\").'" data-bbox="81 238 660 580"/>

...travel booked
...back to Concur.
...contact FinProHelp@cu.edu.

SPO Countdown – 12 Days Left

Tick Tock! Tick Tock! Time is quickly running out to convert PeopleSoft Finance System Standing Purchase Orders (SPOs) to the Marketplace. If you still have active SPOs in PeopleSoft that you need going forward, now is the time to submit Marketplace requisitions using the Standing Purchase Order Form. Effective January 31, 2012, PeopleSoft SPOs will no longer be accessible. Avoid possible delays; enter your Marketplace reqs today.

Questions about how to create a Marketplace SPO requisition? Email FinProHelp@cu.edu or call 303.837.2161.

General questions on SPOs? Email Charlene.Lydick@cu.edu.

You've heeded the warnings and set up your standing purchase orders in the new system. Now, however, m-Fin OPERATING SUMMARY's AVAILABLE BALANCE SUMMARY no longer shows them separate from normal

AVAILABLE BALANCE SUMMARY

	BUDGET (A)	ACTUALS (B)	ENCUMBS (C)	AVAILABLE BALANCE (D=A-B-C)
EXPENDITURES BUDGET	3,136,580.00			3,136,580.00
EXPENDITURES ACTUALS		1,741,741.21		(1,741,741.21)
PAYROLL ENCUMBS			940,900.50	(940,900.50)
PO AND REQ ENCUMBS			211,474.03	(211,474.03)
SPO AND SPO-REQ FY ENCUMBS			0.00	0.00
TOTAL	3,136,580.00	1,741,741.21	1,152,374.53	242,464.26

purchase orders. They all are considered normal purchase orders. Your SPO Encumbs line is zero.

We intend to fix this.

m-Fin uses the CIW database. It is the CIW that identifies which PO's are actually SPO's. We'll enhance the CIW's processing to recognize SPO's from the new CU Marketplace system. Once this is in place your SPO's will return to the proper line in the AVAILABLE BALANCE SUMMARY.

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Standing Purchase Orders

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