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Renewing Credentials [1]

May 11, 2021 by Sarju Khadka [2]

Have you recently changed your network password? A recently changed password can cause your scheduled financial reports to stop working. So if you've changed your password, make sure to also renew your credentials in CU-Data production.

To renew your Credentials, follow the steps below:

- Click the user icon in the top right of the CU-Data page
- Click **My preferences**
- Select the **Personal** tab
- Click **Advanced**
- Click the **Renew** link, to the right of **Credentials**
- Enter your user name and password
- Click **OK**

Send email when Published:
Yes

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Links
[1] https://www.cu.edu/blog/m-fin/renewing-credentials [2] https://www.cu.edu/blog/m-fin/author/1855