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Receive Blog Posts As E-mail [1]

January 11, 2011 by Carl Sorenson [2]

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Follow these instructions if you would like m-Fin Blog posts to show up in your MSOutlook e-mail inbox.

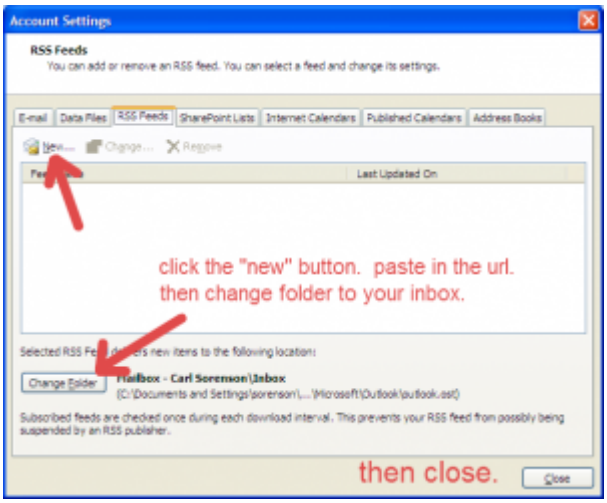
First copy this url. You are going to paste it into MSOutlook.

```
https://www.cu.edu/controller/initiatives/reporting/?feed=rss2
```

If you are running MSOffice 2010, click **File**, then **Account Settings** and then under that also click **Account Settings**.

If you are running MSOffice 2007, click **Tools**, and then **Account Settings…**

Go to the **RSS Feeds** tab. Click **New** and paste in the url. Use Ctrl-v to paste. Click **Add** and then **Ok**. Now use the **Change Folder** button – set this to be your e-mail inbox. Then close. Now my next post to this blog should show up in your inbox. There is no way to confirm it is working other than to wait and see.



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