

Freeze Column Headings ^[1]

April 23, 2013 by [Carl Sorenson](#) ^[2]

Want to keep the column headers on screen when scrolling down a long list? Right-click anywhere in the list and choose *Freeze Column Headings*.

PROGRAM: 12000 LINE SEPARATED
SUBCLASS: NO SUBCLASS

ACCT	JOURNAL LN DESC	ACTUAL	BAE CODE	SRCE CODE	LN #	JOURNAL ID	JOURNAL DATE	FY	PRD
100000 - 199899 -- LIABILITIES									
100000 -- AP-SYSTEM-GENERATED									
100000		(6,263.00)	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	26.66	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	(26.66)	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	(1,600.00)	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	1,200.00	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	2,479.00	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	1,200.00	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	(201.58)	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	201.58	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	(1,084.28)	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	1,084.28	ACTUALS	AP					
100000	ACCOUNTS PAYABLE	(3.23)	ACTUALS	AP	1,984	AP00077846	Aug 1, 2000	2001	2
100000	ACCOUNTS PAYABLE	3.23	ACTUALS	AP	758	AP00077849	Aug 1, 2000	2001	2
100000	ACCOUNTS PAYABLE	1,600.00	ACTUALS	AP	1,624	AP00078040	Aug 2, 2000	2001	2
100000	ACCOUNTS PAYABLE	(75.00)	ACTUALS	AP	1,113	AP00078535	Aug 8, 2000	2001	2

Keep in mind:

- This works only in HTML output.
- The resulting report width works better in some reports than others.
- If you try it in a short list that really does not need scrolling, nothing much happens.

Display Title:

Freeze Column Headings

Send email when Published:

No

Source URL: <https://www.cu.edu/blog/m-fin/freeze-column-headings>

Links

[1] <https://www.cu.edu/blog/m-fin/freeze-column-headings> [2] <https://www.cu.edu/blog/m-fin/author/1555>