

Training requirements introduced for new HCM Community members ^[1]

May 19, 2016 by [Employee Services](#) ^[2]

To equip you with the right knowledge and skills, we're requiring **new** HCM Community members to take SkillSoft courses **before** they access the system(s).

You can find this information on our revamped [HCM Access and Training](#) ^[3] and [CU Careers Access and Training](#) ^[4] webpages, which outline the roles and required SkillSoft courses you must complete, depending on your job duties, and instructions for requesting access through CU Identity Manager (OIM).

Earlier this spring, we revised our SkillSoft courses to include the most accurate, up-to-date information and clearer screenshots. We continue to work with HCM experts to ensure these courses keep up with system improvements and best practices.

Even if you're a seasoned user, we strongly suggest you watch the demos and review the summaries of each course. For information on accessing SkillSoft, please visit the [Employee Learning and Development website](#) ^[5].

[HCM Training](#) ^[6], [Training](#) ^[7], [SkillSoft](#) ^[8]

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