

## **Take these two steps to avoid position funding going to suspense** <sup>[1]</sup>

August 1, 2017 by [Employee and Information Services](#) <sup>[2]</sup>

Do you have questions about what to do with newly created positions that cross the fiscal year, or how to prevent expired funding from going into suspense? Take a look at the helpful tips below.

### **Here's what to do with newly created positions that cross the fiscal year:**

1. Creating positions that are effective prior to July 1, 2017? You need to create a new July funding row in the **CU Funding Entry Page** after the position is created. For more information about how to treat PETs and ePAR transactions created in July for Fiscal Year 2017 funding, [please review the funding matrix](#) <sup>[3]</sup>.

### **Prevent expired funding from going into suspense:**

2. Fiscal Year 2018 Rollover funding rows effective July 1, 2017 with an updated funding end date of July 31, 2017 (from a Fiscal Year 2017 row funding end date equal to, or earlier than, June 30, 2017) **must be identified and updated before August payroll.**

[Funding Entry](#) <sup>[4]</sup>, [Positions](#) <sup>[5]</sup>, [PETs](#) <sup>[6]</sup>, [Funding Suspense](#) <sup>[7]</sup>

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