

## **Reminder: Pay out Earnings Not Paid for 9-pay-12 terminations this May** <sup>[1]</sup>

March 29, 2018 by [Employee Services](#) <sup>[2]</sup>

The end of the semester is approaching and professors on a 9-pay-12 contract who will be terminating in May should have their Earnings Not Paid (ENP) paid out in their May paycheck.

To do this, insert a termination row in their Job Data with a termination date of **June 1, 2018** prior to the May payroll.

For more contract tips, tricks and information, [visit the Contact Pay section of the HCM Community website](#) <sup>[3]</sup>.

[Contract pay](#) <sup>[4]</sup>, [ENP](#) <sup>[5]</sup>

**Display Title:**

Reminder: Pay out Earnings Not Paid for 9-pay-12 terminations this May

**Send email when Published:**

No

---

**Source URL:**<https://www.cu.edu/blog/hcm-community/reminder-pay-out-earnings-not-paid-9-pay-12-terminations-may>

**Links**

[1] <https://www.cu.edu/blog/hcm-community/reminder-pay-out-earnings-not-paid-9-pay-12-terminations-may> [2] <https://www.cu.edu/blog/hcm-community/author/10695> [3] <https://www.cu.edu/hcm-community/employee-transactions/non-pay-transactions/contract-pay> [4] <https://www.cu.edu/blog/hcm-community/tag/contract-pay> [5] <https://www.cu.edu/blog/hcm-community/tag/enp>