

Prepare for POI and Transfer ePAR changes with webinars, structured labs ^[1]

March 2, 2018 by [Employee Services](#) ^[2]

On April 14, Person of Interest (POI) and Transfer SmartERP ePAR forms will be removed ^[3], further migrating the system away from Smart ePAR transactions to the use of delivered Fluid HCM pages.

Prepare for these changes by attending webinars and structured labs on your campus.

Webinars

Two webinars covering POI and Transfer changes will be offered from **9:30 a.m. – noon April 2**. Registration is required, so be sure to sign up below.

Person of Interest Webinar

Description: Review the new process for adding a POI using delivered PeopleSoft functionality.

Time: 9:30 - 10:30 a.m.

[Register](#) ^[4]

Transferring an Employee Webinar

Description: Review the new process for transferring an employee using a Template Based Transaction (TBT) approach.

Time: 11:00 a.m. - noon

[Register](#) ^[5]

Structured labs

Learn more about changes taking place to POI and Transfer processes and ask experts questions during structured labs, held from **April 9-12**.

Notes:

- CU Boulder employees and CU Denver | Anschutz PPLs are required to attend structured labs.
- Structured labs covering transfers will not be offered to campus users at UCCS, as all transfers are completed by Central HR and Student Employment.

For full schedules and registration instructions, [please visit the HCM Projects webpage](#) ^[6].

[HCM development](#) ^[7], [HCM project](#) ^[8], [POI](#) ^[9], [Transfer](#) ^[10], [Training](#) ^[11]

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