

## Prepare for POI and Transfer ePAR changes with webinars, structured labs <sup>[1]</sup>

March 2, 2018 by [Employee Services](#) <sup>[2]</sup>

On April 14, Person of Interest (POI) and Transfer SmartERP ePAR forms will be removed <sup>[3]</sup>, further migrating the system away from Smart ePAR transactions to the use of delivered Fluid HCM pages.

Prepare for these changes by attending webinars and structured labs on your campus.

### Webinars

Two webinars covering POI and Transfer changes will be offered from **9:30 a.m. – noon April 2**. Registration is required, so be sure to sign up below.

#### Person of Interest Webinar

**Description:** Review the new process for adding a POI using delivered PeopleSoft functionality.

**Time:** 9:30 - 10:30 a.m.

[Register](#) <sup>[4]</sup>

#### Transferring an Employee Webinar

**Description:** Review the new process for transferring an employee using a Template Based Transaction (TBT) approach.

**Time:** 11:00 a.m. - noon

[Register](#) <sup>[5]</sup>

### Structured labs

Learn more about changes taking place to POI and Transfer processes and ask experts questions during structured labs, held from **April 9-12**.

#### Notes:

- CU Boulder employees and CU Denver | Anschutz PPLs are required to attend structured labs.
- Structured labs covering transfers will not be offered to campus users at UCCS, as all transfers are completed by Central HR and Student Employment.

For full schedules and registration instructions, [please visit the HCM Projects webpage](#) <sup>[6]</sup>.

[HCM development](#) <sup>[7]</sup>, [HCM project](#) <sup>[8]</sup>, [POI](#) <sup>[9]</sup>, [Transfer](#) <sup>[10]</sup>, [Training](#) <sup>[11]</sup>

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