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Prepare for June 27 budget table roll-forward into FY26 [1]



May 15, 2025 by Employee Services [2]

The fiscal year 2025-26 (FY26) Department Budget Table (DBT) roll-forward will occur on **June 27**.

A new department budget table (DBT) is required for each new position, each time there is a department change, and each time the fiscal year changes.

The Department Budget Table (DBT) will roll-forward for each active position with an incumbent for the new fiscal year via a mass update that:

1. Copies the most current FY25 funding row,
2. to a new funding row effective July 1, 2025,
3. where no July 1, 2025 row already exists,
4. so that funding may continue into FY26.

Note: *The system process will run after 5 p.m. June 27. Avoid making CU Funding Entries during this time, as they may not post and not move to completed status.*

Encumbrances for general funds will be cleared at fiscal year end and reset for the new fiscal year.

Encumbrances for grants may continue across the fiscal year based on project and funding end dates.

What do I need to know?

Q: What if a FY26 DBT row already exists?
A: No new row is added.

Q: What about rows with no funding end date?
A: No funding end date is copied.

Q: What if a funding end date expires before July 1, 2025?
A: The same funding end date is copied. If the expired funding is not updated manually with a CU Funding Entry, payroll after the funding end date will go to suspense.

Q: What if a funding end date expires after July 1, 2025?
A:

The same funding end date is copied. If the expired funding is not updated manually with a CU Funding Entry, payroll after the funding end date will go to suspense.

Q: What if I want to update funding before the roll-forward?
A: Enter the desired funding changes on the CU Funding Entry page and select the Apply to Next Fiscal Year checkbox. The entry will create a funding row effective on the date you designate before July 1. The Apply to Next Fiscal Year checkbox will then create a second row effective July 1, 2025 so the same funding will continue into the new fiscal year.

Q: What if I want to add funding that is effective in FY25 after the DBT roll-forward and after CU Funding Entry 'Apply to Next Fiscal Year' feature is disabled?
A: If you're creating funding changes or creating a new position with an effective date before July 1, use the CU Funding Entry page to create the FY25 funding. Then create a second CU Funding Entry effective July 1, 2025 so the same funding may continue into the new fiscal year (FY26). Payroll in FY26 will go to suspense if position funding effective July 1, 2025 does not exist.

Q: What happens if a July 1 row for the new fiscal year row is not created?
A: The funding will go to suspense in the new fiscal year.

Q: What if I want to update funding with an effective date after July 1?
A: A funding row must first exist effective July 1, and then subsequent effective dated funding rows may be added.

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