

## **Prepare for HCM upgrade with structured labs, webinars** <sup>[1]</sup>

October 9, 2018 by [Employee Services](#) <sup>[2]</sup>

This December, navigation and data entry for Hire, Rehire and Additional Job processes will be streamlined <sup>[3]</sup>. Prepare for the changes by attending structured labs on your campus and watching webinars.

### **Structured labs**

Structured labs will be held on CU campuses from **Nov. 5 – 30**. During labs, ask experts questions, review new processes for hiring, rehiring and assigning additional jobs using the new transaction launch page. Review these instructions <sup>[4]</sup> before registering.

### **Webinars**

Learn more outside of labs with the following webinars:

- Best Practices: Hire, Rehire, and Position Management (now available)
- Changes to HCM: Hire, Rehire and Additional Job (coming **Oct. 29**)

Visit the HCM Community website to view full training schedules, watch webinars and register.

[See all training](#) <sup>[5]</sup>

[HCM Training](#) <sup>[6]</sup>, [HCM development](#) <sup>[7]</sup>, [HCM project](#) <sup>[8]</sup>, [Structured Labs](#) <sup>[9]</sup>, [webinar](#) <sup>[10]</sup>

#### **Display Title:**

Prepare for HCM upgrade with structured labs, webinars

#### **Send email when Published:**

No

---

**Source URL:**<https://www.cu.edu/blog/hcm-community/prepare-hcm-upgrade-structured-labs-webinars>

#### **Links**

<sup>[1]</sup> <https://www.cu.edu/blog/hcm-community/prepare-hcm-upgrade-structured-labs-webinars>

<sup>[2]</sup> <https://www.cu.edu/blog/hcm-community/author/10695> <sup>[3]</sup> <https://www.cu.edu/blog/hcm-community/take-your-first-look-december%E2%80%99s-hcm-upgrade> <sup>[4]</sup> <https://www.cu.edu/docs/enroll-instructor-led-training-ilt> <sup>[5]</sup> <https://www.cu.edu/hcm-community/hcm-projects/training-webinars> <sup>[6]</sup> <https://www.cu.edu/blog/hcm-community/tag/hcm-training> <sup>[7]</sup> <https://www.cu.edu/blog/hcm-community/tag/hcm-development> <sup>[8]</sup> <https://www.cu.edu/blog/hcm-community/tag/hcm-project> <sup>[9]</sup> <https://www.cu.edu/blog/hcm-community/tag/structured-labs> <sup>[10]</sup> <https://www.cu.edu/blog/hcm-community/tag/webinar>